



FEDERAL PUBLIC SERVICE COMMISSION

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No. F.4-125/2021-R

Islamabad the 21st July, 2022

(For Further Correspondence, quote the above letter number and address to the Secretary, FPSC)

NOTICE FOR SUBMISSION OF DOCUMENTS

Subject: - RECRUITMENT TO TWO POSTS OF LIBRARIAN (FEMALE) (BS-16), DIRECTORATE OF FEDERAL GOVERNMENT EDUCATIONAL INSTITUTIONS (CANTTS / GARRISONS), MINISTRY OF DEFENCE.

Referring online applications and subsequent appearance in Screening (MCQ)/ Written (Descriptive) Examination for the subject post, following candidates are advised to furnish **BIO-DATA along with attested copies(with name stamp of attestation officer) of requisite documents as mentioned below, within 15 days of placement of this Notice on FPSC website, through Registered Post/Courier to determine their eligibility.** It may however, be understood that asking of requisite documents should not be inferred that the candidate have been shortlisted for interview and their eligibility in all respects in terms of advertised conditions shall be determined after scrutiny of their documents:

- **Bio-data** form duly signed and filled-in completely (copy enclosed)
- Two latest **Photographs** (Passport size).
- Valid Computerized National Identity Card (**CNIC**).
- Self **Domicile** Certificate (SDC).
- Secondary School Certificate (**SSC**)/Matric (showing date of birth) and Higher Secondary School Certificate (**HSSC**)/ Intermediate issued by Secretary, Board of Intermediate and Secondary Education. In case of 'O' level and 'A' level an equivalence certificate from Inter Board Committee of Chairmen (IBCC).
- **Second Class or Grade 'C' Bachelor's Degree with Diploma in Library Science. OR Bachelor of Library Science.**
- Degree(s) and Transcripts/ Result-Cards/ DMCs showing duration of study period, credit hours with **proof of CGPA/ Grade/ Class** with credit hours and **Result Declaration Date**, issued by Controller of Examination from a University recognized by Higher Education Commission (**HEC**) to determine eligibility.
- Wherever an equivalence of the required degree is to be claimed by a candidate, an equivalence certificate issued by HEC/PEC/PMC/PNC may be furnished to FPSC to authenticate the claim.
- Valid **Registration** with HEC/PEC/PMC/PNC and such other institutions where applicable (if any).
- **Experience** Certificate (Post Qualification) with Job description and exact dates as per detailed Experience Format (Annex-A available on FPSC's website), **where applicable**
- In case of **Government Servant**, Original Departmental Permission Certificate (**DPC**) showing exact date of appointment and domicile on FPSC's prescribed format (available on FPSC's website) duly signed and stamped by Head of the Department/ Division/ Ministry (Official stamp must be affixed).
- In case of **Non-Test** Case or **UNDERTAKING** provided by the candidate at the time of examination, Original **Treasure Receipt (TR)** being application fee deposited on or before the closing date of the advertisement in the Government treasury or in a branch of National Bank of Pakistan or in a State treasury, authorized to transact business on behalf of Government. Medical Certificate (if required/advertised) and Proof of Age Relaxation (if claimed).

LIST OF CANDIDATES FOR DOCUMENTS SUBMISSION

S. No.	Roll No.	Name of Candidate(s)	Date of Birth	Domicile
1.	000002	SANA GULL	20.05.1996	KPK
2.	000035	IQRA BASHEER	10.03.1998	PUNJAB
3.	000051	NAYAB	14.03.1995	KPK
4.	000060	SAIMA HABIB	15.05.1989	PUNJAB
5.	000062	SALMA NAWAZ	05.12.1992	PUNJAB
6.	000067	SHAFaq ASGHAR	30.04.1987	PUNJAB
7.	000080	TAYYBA JAVED	22.05.1992	PUNJAB
8.	000086	NADIA MUBARAK	12.01.1995	KPK
9.	000096	FATIMA ZAKA	03.11.1997	PUNJAB

10.	000098	HAFSA GHAFOR	14.08.1996	PUNJAB
11.	000116	SAMANA NASEER	03.04.1990	PUNJAB
12.	000130	AROoba RUBAB	07.10.1994	PUNJAB
13.	000131	ASMA AHMAD	06.08.1993	PUNJAB
14.	000144	ALEENA KAYNAT	12.08.1996	KPK
15.	000145	ANSA PARVEEN	01.04.1998	KPK
16.	000153	GULZAR HASSAN	02.04.1991	KPK
17.	000158	MARYAM NAWAZ	19.09.2003	KPK
18.	000160	RABIA KHALID	20.01.1992	KPK
19.	000163	SARWAT	20.03.1989	KPK
20.	000167	SUNDAS NAUREEN	16.05.1997	KPK

2. Eligibility of the candidates shall be determined as per Commission's policy laid down in General Instructions displayed at FPSC's Website. Candidates are advised to go through the said General Instructions to update themselves. The candidates will be shortlisted for interview as per **applicable policy of the Commission**. Eligibility of the candidates in all respects shall be **reckoned up to the closing date**.

3. Candidates are cautioned that requisitioning of the documents for determination of eligibility shall not vest any right in them for the post until they are shortlisted on the basis of advertised merit and relevant Provincial /Regional quota as per policy of the Commission. In case any of the candidates **failed to submit** these documents within stipulated period, their candidature for the captioned post shall stand **rejected** and no alibi or excuse shall be entertained subsequently.

(Sarfraz Alam Khan)
Assistant Director (T&S-E)

Copy to: Website Manager (IT), FPSC HQs, Islamabad (for uploading on FPSC website www.fpsc.gov.pk)