

**NOTIFICATION**

(For the institutions located within Pakistan)

It is hereby notified for the general information and necessary action of all concerned that the following schedule has been formulated for submission of online Admission Forms and payment of fee for SSC 1<sup>ST</sup> ANNUAL EXAM, 2023 which will tentatively commence with effect from Thursday 27<sup>th</sup> April, 2023.

SUBMISSION OF ONLINE ADMISSION FORM OF THE CANDIDATES ALONG WITH ADMISSION/EXAMINATION FEE			
Sr. No	Schedule for submission of online Admission Forms	From	To
I.	With normal fee	----	20-02-2023
II.	with the double fee	21-02-2023	02-03-2023
III.	with the triple fee	03-03-2023	13-03-2023

RATES OF ADMISSION/EXAMINATION FEE			
Sr. No	Category of Students	SSC-I	SSC-II
I.	Regular/Ex/Registered Private/ IBCC/Additional Subjects Improvement cases.	Rs.2500/-	Rs.2500/-
II.	Non-Registered Private Candidates/IBCC cases	*Rs.4000/-	*Rs.4000/-

*\*Included Rs.1, 500 as registration fee. However Registration fee will be paid once.*

02. The following instructions on submission of Online Admission Forms will be followed.

- i. The institutions should ensure that online Admission Forms of all the candidates along with Bank Challan through which requisite fee was deposited has been uploaded on the FBISE Online Portal on or before the last date specified above to avoid payment of extra fee or rejection of Admission Form(s). The Admission/Examination Fee must be paid only through System Generated Bank Challan at any HBL or MCB branch within Pakistan or through 'easy paisa'. Fee deposited through Bank Challan other than System Generated will not be accepted.
- ii. All the Heads of institutions are requested to submit online Admission Form separately in respect of the candidates who appeared/passed SSC Part-I Examination from the Board other than FBISE. Their SSC-I Result Card duly verified from respective Board, must be uploaded.
- iii. The Draft/Incomplete Admission Forms will not be accepted for examination.
- iv. All the candidates of SSC Part-II are eligible to take facility of reappearing in all/any number of papers of SSC Part-I along with Part-II papers for which they will mention desired papers in the respective column of Admission Form.
- v. An Institution/Candidate applying in the category of disability should mention his/her accessibility need at the time of submitting his/her Admission Form in black and white otherwise he/she will not be entertained. Such candidates will also submit prescribed Proforma designed for said purpose.
- vi. No Examination Fee will be charged from Orphan, differently abled Candidates, prisoners and wards of 'Shuhada' (Proof shall be uploaded).
- vii. In case of any difficulty in submission of Admission Forms, the institution individual may contact our IT Expert/Assistant at Phone number 051-9269516 during office hours.
- viii. The Candidates who remained on roll of an affiliated institution after 31<sup>st</sup> October 2022 are not eligible to appear in Exam as private candidate. The candidates who remained on roll not more than 31<sup>st</sup> October 2022 will attach School Leaving Certificate and copy of Form "B" as a proof of his/her Date of Birth along with online Admission Form available at FBISE website [www.fbise.edu.pk](http://www.fbise.edu.pk).
- ix. A private candidate can appear in the subjects involving Practicals (Science/Humanities Group) subject to the condition that he/she provides certificate of having done the Practicals at an affiliated institution duly signed by the Principal.
- x. A candidate, appearing in any failure Paper(s) will pay full fee of respective Part.
- xi. In case of IBCC (foreign qualification A/O level etc) cases, the candidates will also submit hard copy of Admission Form, after Online submission with Equivalence Certificate issued by the IBCC, Permission Letter issued by 'Research and Academic' Department of FBISE if Geography of Pakistan is opted by the candidate in lieu of Urdu Compulsory and Bank Challan through which the fee was deposited. The Admission Form is available at FBISE website [www.fbise.edu.pk](http://www.fbise.edu.pk).
- xii. The private candidates who have passed Part-I exam from the Board other than FBISE will submit verified copy of result card and NOC/Migration Certificate along with online admission form. The private candidates will submit hardcopy also to the FBISE.
- xiii. All the Non Registered Candidates will upload photograph with blue or white background on prescribed place of the Admission Form.

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xiv. The candidates who intend to improve their Grade/Marks after appearing/passing SSC Examination can do so by re-appearing in any number of Subjects/Papers of their choice of Part-I or Part-II or both the Parts as the case may be within a period of four years with multiple chances before obtaining higher qualifications.

xv. The candidates appearing in both the papers of any subject involving practical examination shall appear in the practical examination as well. However, the candidate neither requires nor can appear in Practical Exam if he/she is appearing in single paper/part.


xvi. Change of Subjects/Group will not be allowed under any circumstances after submission of Admission Form to the FBISE's online portal.

xvii. The Ex/Private candidates are requested to ensure that the particulars written by him/her in the Admission Forms are recorded correctly. The incomplete Admission Form will not be accepted.

xviii. A candidate after passing SSC examination or an examination recognized as equivalent thereto, may appear in any additional subject(s) in current course not offered by him previously. If a candidate intends to appear in the subject(s) involves Practical Proof of performing the relevant practical will be provided to the Board.


**03. MODE OF SUBMISSION OF ADMISSION FORMS OF REGULAR CANDIDATES APPEARING IN TECHNICAL SUBJECTS/GROUP**

Admission Forms (in soft form) placed on FBISE website for SSC-I candidates will be filled in letter and spirit by the institution within given due dates. Only online admission form(s)/list(s) along with requisite document if required, has to be submitted by the institution within given due dates on FBISE online portal. Correction in the editable field of the available data will be done by institution till final submission of Admission forms/lists. In case of any difficulty in data entry, please contact at Phone number 051-9269516.

  
(DR. BASHIR KHAN)  
CONTROLLER OF EXAMS

**DISTRIBUTION**

1. APS to Secretary, Ministry of Federal Education & Professional Training, Pak Secretariat, Govt. of Pakistan, Islamabad.
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3. The Director General, Federal Directorate of Education, G-9/4, Islamabad.
4. The Director General, Directorate of Education, Gilgit, Gilgit-Baltistan
5. The Director of Education, FGEL, (C/G) Sir Syed Road, Rawalpindi Cantt.
6. The Director of Education, PAF Directorate of Education, Rear Air H.Q. Peshawar Cantt.
7. The Director of Education, Naval Headquarters, Islamabad.
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11. The Director of Army Public School & College System, Army Central Library, GHQ, Rawalpindi.
12. C.B Education Directorate, C/O Chaklala Cantonment Board, Opposite Health Ways Laboratory, Murree Road, Rawalpindi.
13. The Secretary, Inter Board Committee of Chairmen, Plot No. 25, G-10/4, Islamabad.
14. All GSOs-I, FGEL, Regional Offices.
15. All the Heads of Educational Institutions (within the country) affiliated with FBISE, Islamabad.
16. The Manager HBL, FBISE Branch H-8/4 Islamabad.
17. The Controller P.T.V/ Radio News, Constitution Avenue, Islamabad.
18. The Editor, Daily Leading News Papers of Rawalpindi/Islamabad.
19. All HODs, FBISE, Islamabad.
20. APS to Chairman and Secretary, FBISE, Islamabad
21. The Officer Incharge Website, FBISE, Islamabad.
22. Incharge FBISE sub-office Gilgit and Skardu (Gilgit-Baltistan)
23. Chat Room, FBISE Islamabad
24. All Concerned.

  
(SYED AZHAR QAYYUM)  
DY. CONTROLLER OF EXAMS  
(CONDUCT)