



FEDERAL PUBLIC SERVICE COMMISSION

Aga Khan Road, F5-1, Islamabad
Website: www.fpsc.gov.pk, Email: fpssc@fpssc.gov.pk
Ph:051-111-000-248, Ph:051-9205075, Fax:051-9213386

No.F.4-151/2020-R

20th January, 2022

(For Further Correspondence,
quote the above letter number and
address to the Secretary, FPSC)

NOTICE FOR SUBMISSION OF DOCUMENTS

Subject: RECRUITMENT TO THE POST OF MANAGER FINANCE (BS-18), AFIC/ NIHD, MINISTRY OF DEFENCE

Dear Candidate,

Referring online applications and subsequent appearance in Screening (MCQ)/ Written (Descriptive) Examination for the subject post, following candidates are advised to furnish **BIO-DATA along with attested copies (with name stamp of attestation officer) of requisite documents as mentioned below, within 15 days (up to 04th Feb, 2022) of placement of this Notice on FPSC website, through Registered Post/Courier to determine their eligibility.** It may however, be understood that asking of requisite documents should not be inferred that the candidate have been shortlisted for interview and their eligibility in all respects in terms of advertised conditions shall be determined after scrutiny of their documents:

- Bio-data** form duly signed and filled-in completely (copy enclosed)
- Two latest **Photographs** (Passport size).
- Valid Computerized National Identity Card (**CNIC**).
- Self **Domicile** Certificate (SDC).
- Secondary School Certificate (**SSC**)/Matric (showing date of birth) and Higher Secondary School Certificate (**HSSC**)/ Intermediate issued by Secretary, Board of Intermediate and Secondary Education. In case of 'O' level and 'A' level an equivalence certificate from Inter Board Committee of Chairmen (IBCC).
- SECOND CLASS OR GRADE 'C' MASTER'S DEGREE IN BUSINESS ADMINISTRATION (FINANCE)/ COMMERCE/ ACCOUNTING AND FINANCE OR EQUIVALENT QUALIFICATION FROM A UNIVERSITY RECOGNIZED BY HEC. OR SECOND CLASS OR GRADE 'C' BACHELOR'S DEGREE WITH ICMA OR CA FROM AN INSTITUTE RECOGNIZED BY HEC.**
- Degree(s) and Transcripts/ Result-Cards/ DMCs showing duration of study period, credit hours with **proof** of CGPA/ Grade/ Class with credit hours and **Result Declaration Date**, issued by Controller of Examination from a University recognized by Higher Education Commission (**HEC**) to determine eligibility.
- Wherever an equivalence of the required degree is to be claimed by a candidate, an equivalence certificate issued by HEC/PEC/PMC/PNC may be furnished to FPSC to authenticate the claim.
- Valid **Registration** with HEC/PEC/PMC/PNC and such other institutions where applicable (if any).
- FIVE (5) YEARS POST QUALIFICATION EXPERIENCE IN THE FIELD OF FINANCE/ ACCOUNTS.**
- Experience** Certificate (Post Qualification) with Job description and exact dates as per detailed Experience Format (Annex-A available on FPSC's website), **where applicable.**
- In case of **Government Servant**, Original Departmental Permission Certificate (**DPC**) showing exact date of appointment and domicile on FPSC's prescribed format (available on FPSC's website) duly signed and stamped by Head of the Department/ Division/ Ministry (Official stamp must be affixed).
- In case of **Non-Test** Case or **UNDERTAKING** provided by the candidate at the time of examination, Original **Treasure Receipt (TR)** being application fee deposited on or before the closing date of the advertisement in the Government treasury or in a branch of National Bank of Pakistan or in a State treasury, authorized to transact business on behalf of Government.
- Medical Certificate (if required/advertised) and Proof of Age Relaxation (if claimed).

LIST OF CANDIDATES FOR DOCUMENTS SUBMISSION

<u>S#</u>	<u>Roll No.</u>	<u>Name of Candidate(s)</u>	<u>Date of Birth</u>	<u>Domicile</u>
01.	000004	ABDUL HANAN AKBAR	01-10-1990	PUNJAB
02.	000011	AHMED NISHAT	12-02-1988	PUNJAB
03.	000027	HIRA RAUF	26-10-1992	PUNJAB
04.	000038	MALIK RIZWAN AKBAR	25-09-1982	PUNJAB

05.	000057	MUHAMMAD HAROON SOHAIL	22-01-1989	PUNJAB
06.	000063	MUHAMMAD KHALID NAWAZ	01-12-1988	PUNJAB
07.	000065	MUHAMMAD MUDASSAR INAYAT	11-02-1989	PUNJAB
08.	000066	MUHAMMAD NADEEM ASHRAF	09-11-1989	PUNJAB
09.	000068	MUHAMMAD RIZWAN	10-04-1984	PUNJAB
10.	000074	MUHAMMAD ZAFAT	10-12-1983	PUNJAB
11.	000087	QURRATULAIN	09-01-1988	PUNJAB
12.	000172	MAHTAB AHMAD	01-10-1986	PUNJAB
13.	000182	MUHAMMAD ADIL	06-02-1989	PUNJAB
14.	000195	MUHAMMAD QAMAR NAZIR ACA	24-09-1982	PUNJAB
15.	000202	MUHAMMAD TALAL	21-07-1989	PUNJAB
16.	000206	MUHAMMAD USMAN FAHEEM	14-03-1988	PUNJAB
17.	000211	MUHAMMAD YAQUB	01-07-1983	PUNJAB
18.	000213	MUHAMMAD YASIR MUJEEB	07-07-1988	PUNJAB
19.	000228	REHAN JAMIL	30-05-1988	PUNJAB
20.	000246	UMER BILAL	10-12-1985	PUNJAB
21.	000286	WAQAR SADIQ	16-03-1994	PUNJAB

2. Eligibility of the candidates shall be determined as per Commission's policy laid down in General Instructions displayed at FPSC's Website. Candidates are advised to go through the said General Instructions to update themselves. The candidates will be shortlisted for interview as per **applicable policy of the Commission**. Eligibility of the candidates in all respects shall be **reckoned up to the closing date**.

3. Candidates are cautioned that requisitioning of the documents for determination of eligibility shall not vest any right in them for the post until they are shortlisted on the basis of advertised merit and relevant Provincial / Regional quota as per policy of the Commission. In case any of the candidates **failed to submit** these documents within stipulated period, their candidature for the captioned post shall stand **rejected** and no alibi or excuse shall be entertained subsequently.



Hamza Munir
Assistant Director (T&S-B)

Copy to: Website Manager (IT), FPSC HQs, Islamabad (for uploading on FPSC website www.fpsc.gov.pk).