## PUNJAB PUBLIC SERVICE COMMISSION, LAHORE ADVERTISEMENT NO.15/2021 **PUNJAB LAND RECORDS, AUTHORITY** PRESCRIBED QUALIFICATION/EXPERIENCE SR. CASE NO. & **GENDER, DOMICILE & BASIC SCALE, NAME AGE PLACE OF POSTING** NO. OF POSTS AS PER SERVICE RULES NO. & NATURE OF POST GENDER: Male, Female & Transgender Male: 124 37-RH/2021 Masters or 16 years education in Project Management, Public **ASSISTANT DIRECTOR DOMICILE:** Punjab Administration, Business Administration, Commerce, Economics or 25 to 33+5= 38 years PLACE OF POSTING: Punjab Land Records Authority, (RESEARCH, PLANNING & PROJECTS) Equivalent from Higher Education Commission recognized University. Female: Headquarter, Lahore 04-POSTS (LUMP SUM RS. 75,000/-) 03 years relevant experience in large organizations of Private or Public 25 to 33+8=41 years NOTE:-Sector In case, a large number of applications are to be received, NOTE: Only research experience after prescribed qualification shall be shortlisting shall be carried out on the basis of academic (on contract basis for the Open Merit = 03 Age and sex of the record of candidates or on the basis of one paper MCQs or considered. Women Quota =01 period of 03 years) transgender will be based or Descriptive type Written Test of 100 marks of 90 minute Experience in private entities shall be accepted if such entity is registered the content of their CNIC. duration. with SECP, Registrar of Firms or any other Regularity Authority. **GENDER:** Male, Female & Transgender Male: B.Sc. Civil engineering having membership (Professional engineer) from 38-RH/2021 125 **DEPUTY DIRECTOR DOMICILE:** Punjab Pakistan engineering council with 05 years relevant experience in large 25 to 40+5= 45 years (CIVIL WORK/DEVELOPMENT & PLACE OF POSTING: Punjab Land Records Authority, organizations of Private or Public Sector. Female: 01-POST **MAINTENANCE)** NOTE: NOTE:-25 to 40+8=48 years Only practical Experience after prescribed qualification shall be (LUMP SUM RS. 120,000/-) In case, a large number of applications are to be received. Age and sex of the shortlisting shall be carried out on the basis of academic Experience in private entities shall be accepted if such entity is registered (on contract basis for the transgender will be based or (Open Merit) record of candidates or on the basis of one paper MCQs or with SECP, Registrar of Firms or any other Regularity Authority the content of their CNIC period of 03 years) Descriptive type Written Test of 100 marks of 90 minute **GENDER:** Male, Female & Transgender 126 39-RH/2021 Masters or 16 years education in Project Management, Public Male: **ASSISTANT DIRECTOR** Administration, Business Administration, Commerce, Economics or **DOMICILE:** Punjab 25 to 33+5= 38 years (PROCUREMENT) PLACE OF POSTING: Punjab Land Records Authority, Equivalent from Higher Education Commission recognized University. Female: Headquarter, Lahore (LUMP SUM RS. 75,000/-) 03 years relevant experience in large organizations of Private or Public 02-POSTS 25 to 33+8=41 years NOTE:-Sector. (on contract basis for the In case, a large number of applications are to be received, NOTE: shortlisting shall be carried out on the basis of academic period of 03 years) Only practical Experience after prescribed qualification shall be (Open Merit) Age and sex of the record of candidates or on the basis of one paper MCQs or considered. transgender will be based or Descriptive type Written Test of 100 marks of 90 minute Experience in private entities shall be accepted if such entity is registered the content of their CNIC with SECP, Registrar of Firms or any other Regularity Authority duration. 127 44-RH/2021 Masters or 16 years education in Public Administration, Business **GENDER:** Male, Female & Transgender Male: **DEPUTY DIRECTOR** Administration, Commerce, Economics, Law or Equivalent from Higher 25 to 40+5= 45 years ESTATE MANAGEMENT PLACE OF POSTING: Punjab Land Records Authority, Education Commission recognized University with 05 years relevant Female: Headquarter, Lahore (LUMP SUM RS. 120,000/-) 01-POST experience in large organizations of Private or Public Sector. 25 to 40+8=48 years NOTE:-NOTE: (on contract basis for the In case, a large number of applications are to be received, Only practical Experience after prescribed qualification shall be shortlisting shall be carried out on the basis of academic period of 03 years) (Open Merit) considered. Age and sex of the record of candidates or on the basis of one paper MCQs or Experience in private entities shall be accepted if such entity is registered transgender will be based or Descriptive type Written Test of 100 marks of 90 minute with SECP, Registrar of Firms or any other Regularity Authority the content of their CNIC duration **GENDER:** Male, Female & Transgender 128 45-RH/2021 Masters or 16 years education in Project Management, Public **DEPUTY DIRECTOR** Male: Administration, Business Administration, Commerce, Economics or **DOMICILE:** Punjab 25 to 40+5= 45 years (FIELD MONITORING) PLACE OF POSTING: Punjab Land Records Authority, Equivalent from Higher Education Commission recognized University Female: Headquarter, Lahore 02-POSTS (LUMP SUM RS. 120,000/-) with 06 years relevant experience in large organizations of Private or 25 to 40+8=48 years NOTE:-Public Sector. (on contract basis for the In case, a large number of applications are to be received, NOTE: period of 03 years) shortlisting shall be carried out on the basis of academic Only practical Experience after prescribed qualification shall be (Open Merit) Age and sex of the record of candidates or on the basis of one paper MCQs or transgender will be based on Experience in private entities shall be accepted if such entity is registered Descriptive type Written Test of 100 marks of 90 minute the content of their CNIC with SECP, Registrar of Firms or any other Regularity Authority duration. SYLLABUS FOR WRITTEN EXAMINATION/ CASE NO. & BASIC SCALE, NAME PRESCRIBED QUALIFICATION/EXPERIENCE GENDER, DOMICILE & AGE PLACE OF POSTING **TEST (IF HELD)** NO. OF POSTS AS PER SERVICE RULES **& NATURE OF POST** GENDER: One paper MCQ type Written Test of 100 marks and 90 minutes duration. The Male: 129 40-RH/2021 LLB from HEC recognized institution/university **DEPUTY DIRECTOR** Male. Female & syllabus for Written Test is as under 25 to 40+5= 45 years (LEGAL) Transgender ii) 05 years practical experience. **Qualification Related Questions:** 01-POST (LUMP SUM RS. 120,000/-) Code of Civil Procedure 1908 Female: (Open Merit) DOMICILE: Punjab Civil Servants (conduct) Rules, 1966. 25 to 40+8=48 years (on contract basis for the Punjab Rules and Orders of the Lahore High Court, Lahore. (Volume – IV) Only practical Experience after prescribed period of 03 years) The Constitution of Islamic Republic of Pakistan. Age and sex of the qualification shall be considered The Puniab Civil Servant Act. 1974. transgender will be based on the content of PLACE OF POSTING: The Punjab Civil Servants (Appointment and Conditions of Service) ii) Experience certificate showing exact dates & Punjab Land Records containing complete information from President Rules, 1974 Authority, Headquarter, District Bar Association/ Sub Divisional Bar The Punjab Employee Efficiency, Discipline and Accountability Act Lahore Association duly countersigned and affixing rubber stamp of District and Sessions Judge The Punjab Upper Age Limit Relaxation Service Rules, 1976. Additional District & Session Judge concerned (in original) also having membership shall be The Punjab Land Records Authority Act 2017 (Act VI of 2017) submitted at the time of interview. b) General Knowledge (20%)General Knowledge Including Pakistan Studies, Current Affairs, Islamic Studies (Ethics for Non-Muslim candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer Studies. GENDER: One paper MCQ type Written Test of 100 marks and 90 minutes duration. The 41-RH/2021 i) LLB from HEC recognized institution/university 130 ASSISTANT DIRECTOR Male, Female & syllabus for Written Test is as under: 25 to 33+5= 38 years (LEGAL) Transgender 03 years practical experience 02-POSTS (LUMP SUM RS. 75,000/-) 1. Code of Civil Procedure 1908. Female: (on contract basis for the (Open Merit) 2. Punjab Civil Servants (conduct) Rules, 1966. NOTE: 25 to 33+8=41 years period of 03 years) 3. Rules and Orders of the Lahore High Court, Lahore. (Volume – IV) Only practical Experience after prescribed The Constitution of Islamic Republic of Pakistan. Age and sex of the qualification shall be considered. The Punjab Civil Servant Act, 1974. transgender will be based on the content of PLACE OF POSTING: The Punjab Civil Servants (Appointment and Conditions of Service) Experience certificate showing exact dates & Puniab Land Records their CNIC. containing complete information from President Rules, 1974 Authority, Headquarter, District Bar Association/ Sub Divisional Bar The Punjab Employee Efficiency, Discipline and Accountability Act, Lahore. Association duly countersigned and affixing rubber stamp of District and Sessions Judge / The Punjab Upper Age Limit Relaxation Service Rules, 1976. Additional District & Session Judge concerned (in original) also having membership shall be 9. The Punjab Land Records Authority Act 2017 (Act VI of 2017) submitted at the time of interview. b) General Knowledge General Knowledge Including Pakistan Studies, Current Affairs, Islamic Studies (Ethics for Non-Muslim candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer Studies. **GENDER:** Male, Female One paper MCQ type Written Test of 100 marks and 90 minutes duration. The 42-RH/2021 BBA/B.Com or Equivalent from a HEC Male: 131 **CASHIER** & Transgender syllabus for Written Test is as under: recognized University. 22 to 30+5=35 years (RS 40,000 LUMP SUM) At least 02 years relevant experience. a) Job relating questions **DOMICILE:** Punjab 01-POST 1. Handling of Cash/daily expenditures. NOTE: Female: (Open Merit) 2. Record Keeping / Cash / Bank Vouchers/ Bills. 22 to 30+8=38 years **PLACE OF POSTING:** on contract basis for the Only practical Experience after prescribed Age and sex of the Punjab Land Records Maintaining of Cash book. (80%)qualification shall be considered. period of 03 years transgender will be Authority, Headquarter, 4. Withdrawal of cash from State bank through cheques. based on the content of Lahore. 5. Reconciliations with bank/ Treasury. Experience in private entities shall be accepted their CNIC if such entity is registered with SECP, Registrar 6. Maintaining of Budget control register. of Firms or any other Regularity Authority. 7. Finance Rules Volume-I (with amendments). b) Questions relating to General knowledge Including Pakistan Studies, Current Affairs, Geography, Basic Mathematics, English, Urdu, Everyday Science & Basic Computer **GENDER:** One paper MCQ type Written Test of 100 marks and 90 minutes duration. The Male: 132 43-RH/2021 Masters or 16 years education in Computer **SOFTWARE ENGINEER** syllabus for Written Test is as under: Sciences/Information Technology or equivalent 25 to 33+5=38 years (CORE APPLICATION Transgender from HEC recognized University with 03 years 03-POSTS hand-on post qualification experience in **DEVELOPMENT**) a) Qualification related questions (80%)Female: software development, with a reputed IT (LUMP SUM RS. 75,000/-) (Open Merit) DOMICILE: i.e. Computer Sciences/Information Technology organization using MS, NET tools and 25 to 33+8=41 years technologies (ASP.NET, C#, MS SQL Server 2005, AJAX, BI Studio, and Crystal Report etc.) (on contract basis for the b) General knowledge (20%)Age and sex of the and Oracle tools (e.g.; Oracle 10g, PL/SQL etc.) transgender will be PLACE OF POSTING: General Knowledge Including Pakistan Studies, Current Affairs, Islamic period of 03 years) should have good understanding of SDLC,

IMPORTANT NOTE

UML and RUP.

System Modeling tools and techniques such as

NOTE: i) Only Practical Experience after prescribed qualification shall be considered.
ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority

Please read the "General Instructions" regarding Application Fee, Written Test, Interview on PPSC

website <a href="https://www.ppsc.gop.pk">www.ppsc.gop.pk</a> before applying online.

No information, whatsoever, shared by anyone other than on the PPSC's website, is authentic;

therefore, candidates must not trust any such information.

CLOSING DATE FOR SUBMISSION OF ONLINE APPLICATIONS

14 June 2021

Punjab Land Records

Authority, Headquarter,

based on the content of

their CNIC.

SECRETARY
PUNJAB PUBLIC SERVICE COMMISSION

UAN No. 042-111-988-722 Website: www.ppsc.gop.pl

Studies (Ethics for Non-Muslim candidates), Geography, Basic

Mathematics, English, Urdu and Everyday Science.