



UNIVERSITY OF KARACHI

APPLICATION FORM FOR REGISTRATION OF EXTERNAL CANDIDATE WHO
HAVE PASSED M.A. EXAMINATION IN ONE SUBJECT
AND DESIRE TO APPEAR IN AN OTHER M.A.
(REGISTRATION FORM)

Double
M.A.
Registration

NOTE: Fees paid against the complete / Incomplete form will not be refunded.

Registration No. _____ (To be filled in by the Office)	SUBJECT: _____ (To be filled in by the Candidate)	Medium Offered _____
Male / Female _____	(For Office use only) Endorsement of Registration External Unit.	Nationality _____
Religion _____	Signature with Stamp	فارم کو مکمل اور تفصیل سے پڑھیں فارم پر تمام معلومات درج ہیں

To,
The Controller of Examinations
University of Karachi, Karachi

Sir,

I request permission to be registered as an External Candidate for Double M.A. (Prev. / Final) Examination of 20_____. I hereby declare that the particulars given below are correct and that no fact has been concealed or suppressed. If I have in any way contravened the rules relating to Registration of External Candidates, the University shall be within its rights to cancel my Registration and take such action as may be deemed necessary by the University. Payment of prescribed fee has been made.

My particulars are given below:

- Name in full: _____
(In block letters as entered in the Matriculation Certificate)
- Father's Name: _____
(In block letters as entered in the Matriculation Certificate)
- Address: _____
- NIC No.

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 5. Tele/ Mobile No. _____
- Date of Birth: _____ 7. Place of Birth: _____ 8. Father's Occupation: _____

9. EXAMINATIONS PASSED BY THE APPLICANT.

EXAMINATION	Board or University	Seat No. With Year	Annual / Supp.	Division	Subjects
Matriculation					
Intermediate Arts / Science / Commerce					
B.A. / B.Com. / B.Sc / B.O.L.					
M.A.					

Yours obediently

Dated: _____ Form S.No. _____ (Signature of the Candidate)

OFFICE VOUCHER
NBP/UBL
KARACHI UNIVERSITY CAMPUS BRANCH

Registration of Double M.A. External only

Name: _____
S/o - D/o: _____
Rupees in words: _____
Through Pay Order No. / Cash: _____
Name of Bank Branch: _____

Reg. Fee Rs: _____
Late Fee Rs: _____
Total Rs: _____
Dated: _____

Dated: _____

Bank Official Signature
with Stamp

UNDERTAKING

I solemnly undertake that before appearing in the next Examination I shall make one person literate so that the he / she will be able to:

A recent passport size photograph of the candidate Male/Female should be pasted in this space duly attested by the Class-I Gazetted Officer from the back side.

- (a) Write his / her name
- (b) Read and write a simple statement
- (c) Read a Quarani Quaida e.g "yassarnal Quran"

Date: _____

Signature of Candidate

CERTIFICATE

The applicant is a resident of Karachi. He / She bears a good moral character.

Recommended for registration of Double M.A. as a External Candidate.

Signature of Class I Gazetted Officer
With Seal

FOR OFFICE USE ONLY

The entries / documents given in the form have been checked and found in order. On the basis of the above information he / she may be registered.

Dealing Clerk

Office Incharge (Registration Unit)

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ORDER

The candidate is registered for Double M.A. External candidate 200_____

Date : _____

Asstt. Controller of Examinations
External Unit.

IMPORTANT NOTES AND INSTRUCTIONS

1. This form should be invariably filled in by the candidate himself / herself in his own handwriting and thoroughly checked before submission. The University shall not be responsible if the form is not correctly filled in or there is any omission of subjects / paper or material fact.
2. The latest University prospectus should be consulted for Subjects permissible for External Candidates and also to make sure that the applicant is eligible for the Examination for which he / she proposes to get registered himself / herself.
3. It shall be the duty of an intending External Candidate to ensure before submitting the Registration form that he / she was eligible under the University rules for registration as External Candidate for the Examination for which he / she proposes to register himself / herself. In case he / she applied for registration inspite of his / her ineligibility under the rules, the Registration fee paid by him / her will not be refunded.
4. A candidate who has passed B.O.L. Examination can be registered only for the following subjects:-
(i) **Language in which 'fazil' Examination passed.** (ii) **English** (iii) **Islamic Studies.**
5. **This is merely a Registration form. Examination form and fee shall to be submitted separately along with Photo copy of Registration card.**
6. **Registration fee once paid shall not be refunded.**
7. P.A.F. Personnel are required to submit a ' NO Objection and Posting Certificate' from the Education Officer, P.A.F. Karachi.
8. Defence Personnel are required to submit their Registration forms through officer commanding of Karachi concerned.
9. Foreign Nationals residing in Karachi must submit their applications for registration through their Embassies in Pakistan and Ministry of Education, Government of Pakistan.
10. Any mis-statement or suppression of fact will disqualify the candidate from Registration and appearance at the Examination and if he / she had already appeared at the Examination, it will lead to cancellation of his / her Registration as well as Examination results, and such further action as may be deemed necessary by the University.
11. Application form should be complete in all respects and necessary documents should be enclosed with the form, otherwise it will be liable to rejection without entitling the applicant to refund of fee.

FOLLOWING SUBJECT ARE NOT ALLOWED FOR EXTERNAL CANDIDATES.

Subjects such as Geography, Psychology, Social work, Sociology, Statistics, Education, Pakistan Studies and Mass Commination, Outlines of Home Economics and Library Science cannot be taken up by the External Candidates.

External Candidates can select any one out of the following subjects for M.A.

- | | |
|--------------------|----------------------------|
| 1- ARABIC | 8- INTERNATIONAL RELATIONS |
| 2- BENGLI | 9- MATHEMATICS |
| 3- ENGLISH | 10- PERSIAN |
| 4- ECONOMICS | 11- POLITICAL SCIENCE |
| 5- GENERAL HISTORY | 12- PHOLOSOPHY |
| 6- ISLAMIC HISTORY | 13- SINDHI |
| 7- ISLAMIC STUDIES | 14- URDU |

I have carefully read the above instructions for complacence.

Date: _____

Signature of the Candidate

NOTE

University will not be held responsible for the loss / mishap suffered by the candidate due to wrong / incomplete information filled in the form.

IMPORTANT INSTRUCTIONS

The candidates should submit their Registration form with the following supported documents:

Candidates who have passed Matric / Intermediate / Graduation / Master Karachi Board will submit following documents.

- 1) Matric Certificate Photocopy.
- 2) Intermediate Certificate Photocopy / Mark sheet Photocopy.
- 3) Degree passed Photocopy / Mark sheet Photocopy (Graduation).
- 4) Degree passed Photocopy / Mark sheet in Original (Masters).
- 5) National Identity Card (N.I.C.) Photocopy / Father / Mother / N.I.C. B. form.
- 6) Two Photograph attested class I officer from the back side (Male / Female).
- 7) Two Postal envelopes of Rs. 4 /- with complete addressed.

Candidates who have passed Matric / Intermediate / Graduation / Master other then Karachi Board will submit following documents.

1. Matric Certificate Photocopy.
2. Intermediate Certificate Photocopy / Mark sheet Photocopy.
3. Degree passed Photocopy / Mark sheet Photocopy (Graduation).
4. Degree passed Photocopy / Mark sheet in Original (Masters).
5. National Identity Card (N.I.C.) Photocopy / Father / Mother / N.I.C. B. form.
6. Two Photograph attested class I officer from the back side (Male / Female).
7. Two Postal envelopes of Rs. 4 /- with complete addressed.
8. P.R.C. (Permanent Residence Certificate) in original Karachi.
9. N.O.C. & Employee Card in original / N.O.C. From College.
10. Migration Certificate in original.
11. N.O.C. from Headquarter (for Forces Personnel only).
12. Equivalence Certificate in original.
13. Verification letter from the Board in Original.

The form will be kept in objection, if any one from the above document is not enclosed with the Registration form. For removal of objection Rs. 100 / - will be charged.

N.B – (Any other necessary document may be asked for)

PROCEDURE FOR SUBMISSION OF FORMS

- 1- After filling in Registration forms, it will be endorsed by the Registration Unit at **Silver Jubilee Gate No.1 (Counter No.3) main University Road.**
- 2- The NBP / UBL, Karachi University Branch will accept the fees through Cash / Pay-Order according to the endorsement.
- 3- After acceptance of payment, the forms will be retained by the bank from where he / she will get an acknowledgment receipt.

CHANGE OF SUBJECT

Application for change of Subjects will be accepted from the starting date of submission of registration form and fee with normal current fee through pay-Order / cash till the last date announced by the University. After expiry of the date no change of subject can be made.

CERTIFICATE TO BE SIGNED BY A GAZETTED OFFICER OR AN OFFICER OF AN AUTONOMOUS BODY OR THE PRINCIPAL OF COLLEGE OR A UNIVERSITY TEACHER.

I hereby certify that:-

- 1- The particulars given by the applicant in this Registration form are correct and I Further certify that the applicant has satisfied me by producing the Original Marks Certificate / Certificate that he / she has passed the _____ Examination of the _____ Board / University in the year _____.
 - 2- The applicant is of good character.
 - 3- The applicant is a permanent resident of Karachi and in support of his / her claim he / she has submitted the Permanent Residence Certificate issued by the Deputy Commissioner of the area concerned in original with Photostat copy of the National Identity Card.
 4. **The applicant has not attended any College as a Regular student at any time during the academic year preceding the Examination.**
 5. The applicant has fulfilled the requirements of the existing rules relating to admission of candidates to the Examinations of the University.
 6. The applicant has himself / herself filled in the Registration form.
- I also certify that this Registration Form has been signed by the candidate in my presence.

Dated: _____

Signature of class I Gazetted Officer
With Seal