



UNIVERSITY OF KARACHI
FOR EXTERNAL CANDIDATES APPEARING IN B.COM
(REGISTRATION FORM)

Price Rs.100/-

C
B.Com

NOTE: Fee paid against the complete / Incomplete Registration form will not be refunded.

Male/Female _____

Medium Offered _____

Nationality _____

Religion _____

(For Office use only)
Endorsement of Registration External Unit
Please Accept Rs. _____

Signature with stamp

Registration No. _____
(To be filled in by office)

A recent passport size photograph of the candidate Male/Female should be pasted attested by the Class-I Gazetted Officer on the front side.

فارم کو مکمل اور تفصیل سے پڑھیں فارم پر
تمام معلومات درج ہیں

To,
The Registrar
University of Karachi, Karachi

Sir,

I hereby submit my particulars as under for my Registration as External Candidate of B.Com. Required Registration fee has been paid through Pay-Order / Cash in the N.B.P / U.B.L/M.C.B. Karachi University Branch.

My particulars are given below:

- Full Name: _____
(In block letters as entered in the Matriculation Certificate)
- Father's Name: _____
(In block letters as entered in the Matriculation Certificate)
- Address: _____ Postal Code: _____
- N.I.C. No. _____
- Telephone No. _____
- Date of Birth: _____
- Place of Birth: _____
- Father's Occupation: _____
- Examinations passed by the applicant.

Certificate or Degree	Board or University	Seat No. With Year	Annual / Supp.	Division	Subjects
Matriculation					
Intermediate Arts/ Science / Commerce					

Yours Obediently

Dated _____

(Signature of the Candidate)

Dealing Clerk _____

Office Incharge _____

Assistant Registrar
Registration (External) Unit

Form S. No. _____

OFFICE VOUCHER
NBP/UBL
KARACHI UNIVERSITY CAMPUS BRANCH

Registration of B.Com. External only

C

Name: _____

S/o - D/o: _____

Rupees in words: _____

Through Pay Order No. / Cash: _____

Name of Bank Branch: _____

Exam. Fee Rs. _____

Late Fee Rs. _____

Total Rs. _____

Dated: _____

Bank Official Signature
with Stamp

CERTIFICATE

The applicant is a resident of Karachi. He / She bears a good moral character.
Recommended for Registration of B.Com. (Pass) as an External Candidate.

Signature of class I Gazetted Officer
With Seal

UNDERTAKING

I solemnly undertake that before appearing in the next Examination I shall make one person literate so that the he/she will be able to:

تصویر چسپاں کر کے تصدیق کر دائیں۔

A recent passport size photograph of the candidate Male/Female should be pasted attested by the Class-I Gazetted Officer on the front side.

Name: _____

Father's Name: _____

- (a) Write his / her name.
- (b) Read and write a simple statement
- (c) Read a Qurani Quaida e.g "yassarual Quran"

Date: _____

Signature of candidate

IMPORTANT NOTES AND INSTRUCTIONS

1. All Fresh Candidates desirous to appear to the B.Com. First year Examination as External Candidates are required to fill in Prescribed Registration-form and Examination form Separately. Candidates who have failed at the first year /Part I Examination or who are already registered with the University will continue to fill in separate Examination form prescribed for them.
2. This form should be invariably filled in by the candidates in their own handwriting and thoroughly checked before submission. The University shall not be responsible if the form is not Correctly filled in or there is any omission of Subject /paper or Material fact.
3. The Latest University Prospectus should be consulted for subject permissible for Eternal candidates and also make sure that the applicant is eligible for the Examination for which he/she proposes to register himself/herself.
4. Any mis-statement or suppression of fact will disqualify a candidate from Registration and appearing at the Examination and if he /she has already appeared at the Examination it will lead to cancellation of Registration as well as Examination result and such further action may be taken which may deemed necessary.
5. DEFENCE personnel are required to submit N.O.C &P.R.C from their respective Commanding Officer (Karachi). (P.A.F. Personnel are required to submit N.O.C. from their respective Base Education Officer)
6. Foreign National residing in Karachi must submit their application for registration through their Embassies in Pakistan and Ministry of Education Govt. Pakistan, Islamabad/Karachi (Embassies will certify their residence in Karachi).

ELIGIBILITY OF B.COM EXTERNAL CANDIDATES

- (i) Intermediate in Commerce.
- (ii) Intermediate Arts with Economics or Intermediate Pre-Engineering.
(At least Second class in Arts or Science Marks obtained 496/1100.)
- (iii) Diploma in Commerce & D.A.E. from SBTE.
- (iv) Intermediate in Agriculture with Economics.
- (v) Intermediate in Home Economics at least Second Division.

NON ELIGIBLE CANDIDATES

- I. A Student who has to appear at the Intermediate Supplementary Examination of any Board in more than two Subjects shall not be eligible for Registration for Part-I Degree Examination of the year.
- II. A Student who has Intermediate Science with 3rd Division without Mathematics/Intermediate Arts without Economics with 3rd Division shall not be eligible for B.Com Examination.
- III. A Graduate of one Faculty shall not be permitted to join the Degree Course in another Faculty. This shall not however apply to admission in Medicine, Engineering ,Low ,Education, Pharmacy and Med. Technology .However 2nd Class B.A with Economics will be eligible for B.Com.

CHANGE OF FACULTY

Application for change of Faculty will be accepted after the date announced by the University, change of faculty fee is Rs.1500/-

I have carefully read the above instructions for compliance.

Date: _____

Signature of the Candidate

NOTE

University will not be held responsible for the loss/mishap suffered by the candidate due to wrong / incomplete information filled in the form.

IMPORTANT INSTRUCTIONS

The candidates should submit their Registration form with the following supported documents.

Candidates who have passed Matric / Intermediate from Karachi Board will submit following documents.

- 1) Matric Certificate attested Photocopy.
- 2) Intermediate Certificate Photocopy OR Mark sheet in original.
- 3) National Identity Card (N.I.C.) Photocopy / Father / Mother / N.I.C. OR B. form.
- 4) Two Photograph attested by class I Gazetted officer one from the back side and one from the front side. (Male / Female.)
- 5) Two Postal envelopes with complete addressed Rs. 8/- each.

Candidates who have passed Matric / Intermediate other than Karachi Board will submit following documents

1. Matric Certificate attested Photocopy.
2. Intermediate Certificate Photocopy or Mark sheet in Original.
3. National Identity Card (N.I.C.) Photocopy / Father / Mother / N.I.C. B. form.
4. Two Photograph attested by class I Gazetted officer one from the front side and one from the back side. (Male / Female.)
5. Two Postal envelopes with complete addressed Rs.8/- each.
6. P.R.C. (Permanent Residential Certificate) in original Karachi.
7. Migration certificate original.
8. N.O.C. from Headquarter (for Forces Personnel only).
9. Equivalence Certificate in original.
10. Verification letter from the Board in original.
11. N.O.C. & Employee Card in original / N.O.C. from college.

Those student who have passed A Level and O Level Examination they will comit Equivalence Certificate in original which is to be issued by the Deputy Registrar Academic Office University of Karachi.

The form will be kept in objection, if any one of the above document is not enclosed with the Registration form. For removal of objection Rs. 200/- will be charged as fee..

N.B - (Any other necessary document may be asked for)

PROCEDURE FOR SUBMISSION OF FORMS

1. After filling in Registration form, it will be endorsed by the Registration Unit at Silver Jubilee Gate No.1 (Counter No.3) main University Road Karachi.
2. The NBP / UBL/MCB, Karachi University Branch will accept the fee through Cash / Pay-Order according to the endorsement.
3. After acceptance of payment, the form will be retained by the bank from where he / she will get an acknowledgment receipt after submission of forms.

CERTIFICATE TO BE SIGNED BY A GAZETTED OFFICER OR AN OFFICER OF AN AUTONOMOUS BODY OR THE PRINCIPAL OF COLLEGE OR A UNIVERSITY TEACHER.

I hereby certify that:

- 1- The particulars given by the applicant in this Registration form are correct and I Further certify that the applicant has satisfied me by producing the Original Marks Certificate / Certificate that he / she has passed the _____ Examination of the _____ Board / University in the year _____.
- 2- The applicant bears good moral character.
- 3- The applicant is a permanent resident of Karachi and in support of his / her claim he / she has submitted the Permanent Residence Certificate issued by the Deputy Commissioner of the area concerned in original with Photostat copy of the National Identity Card.
4. **The applicant has not attended any College as a Regular student at any time during the academic year preceding the Examination.**
5. The applicant has fulfilled the requirements of the existing rules relating to admission of candidates to the Examinations of the University.
6. The applicant has himself / herself filled in the Registration Form.

I also certify that this Registration Form has been signed by the candidate in my presence.

Date: _____

Signature of Class I Gazzetted Officer
With Seal