

INSTRUCTIONS FOR CANDIDATES AND CODE OF CONDUCT IN EXAMINATION


EFFECTIVE FROM CONSOLIDATED ADV. NO. 04/2013

1. Candidates are admitted to the examination/test provisionally at their own risk subject to their being found eligible in all respects. Provisional admission may not be taken as being found eligible in any way.
2. Fill/ write your Roll Number in the answer sheet clearly. Zero mark will be awarded for any wrong entry or overwriting.
3. Use blue or black marker only.
4. Timing will be observed, according to the wall clock in the Examination Hall.
5. Stop writing as soon as final announcement is made.
6. Answers shall be attempted in English except where use of any other language is indicated.
7. Do not write anything on the question paper or downloaded copy of admission certificate or carry away written paper of any description from the Examination Hall.
8. Name and Signature on answer sheets/ attendance lists must be similar on all documents. Any difference of signature/ name may render you ineligible for the post/ examination.
9. **Before leaving the Examination Hall return answer sheet and question booklet to the concerned supervisor/ staff else zero marks will be awarded alongwith punitive action against defaulters.**
10. No candidate will be admitted to the **Examination Hall after start of paper** and no candidate will be permitted to leave the Examination Hall before half the time is over.

Conduct in Examination Hall

11. Extra 15 minutes per hour will be allowed to visually impaired candidates. Request for a Computer literate candidate for provision of computer to attempt question papers will be entertained if he/she has so requested/indicated in **his online** application. Examination for such candidates will be held at Islamabad only. No TA/DA etc. will be admissible.
12. The Commission's interview/ examination/ test shall be held according to the schedule and **shall not be affected by announcement of any public holiday on the date of exam/ interview.**
13. Silence is to be observed in the Examination Hall.
14. Avoid frequent visits to lavatories/wash rooms.
15. Any candidate who is found guilty of misconduct, such as copying the work of another candidate, permitting his/her own work to be copied, giving or attempting to give, using or attempting to use, irregular assistance of any kind and indulging in misconduct or bad behaviour with the Commission's staff, will be disqualified and may be debarred from taking any subsequent examination/selection held by the Federal Public Service Commission.
16. **When time is over, please keep seated and do not stand up or leave your seat till the answer book(s) are collected by the staff and permitted to leave.**
17. **If a candidate contravenes any of these instructions, he/she shall be liable to expulsion from the Examination Hall and disqualification from this and subsequent examinations/selections conducted by the Federal Public Service Commission. Candidates must understand that the supervisor represents the Commission in the Examination Hall and his authority and instructions must be respected during the currency of the examination.**
18. Visit FPSC website www.fpsc.gov.pk/ for detailed instructions.

Coordination Branch


19-4-13
Muhammad Aslam Fakir
Assistant Director
Federal Public Service Commission
Islamabad.