



آغا خان یونیورسٹی ایگزامینیشن بورڈ
AGA KHAN UNIVERSITY EXAMINATION BOARD

SSC April/May 2020 Examinations Registration Form for Private Candidates

Important Guidelines

- This form is to be used by SSC Private Candidates who want to enrol, re-sit for failed/ absent subjects, improve their grades, or want to take additional subjects in April/ May 2020 examinations.
- Private candidates can only be registered in **Humanities** group of subjects.
- The deadline for the submission of this form, without late fee, in **AKU-EB Karachi Office** is **Wednesday, December 04, 2019**. After this deadline, late fee penalties would be applicable as per details given below.
- All fields on this form are mandatory and must be filled. Incomplete registration form will not be accepted/ entertained.

Please check the box next to the appropriate choice(s)	
New Enrolment	<input type="checkbox"/>
Re-sit for failed/ Absent subject(s)	<input type="checkbox"/>
Improvement	<input type="checkbox"/>
Additional subject(s)	<input type="checkbox"/>
Additional subject(s) for equivalence certificate	<input type="checkbox"/>

Personal Details:

Candidate's Full Name: _____

Father's Name: _____

Date of Birth: Gender: Male Female
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CNIC/ B-Form Number: - -

Enrolment ID (as per result slip): **S**

Previous Exam Candidate ID/ Roll Number (as per admit card):

Address: _____

City: _____

Telephone/ Cell Number of Candidate: _____

Valid Email Address of Candidate: _____

(In case of invalid Email Address, candidate will not be able to receive notifications/ information for April/ May exams.)

Choice of Examination Centres: (Mark the city where you would like to take the exam)

- | | | | |
|----------------------------------------------|-----------------------------------------------|--------------------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Chenab Nagar | <input type="checkbox"/> Ghizer – Barkolti | <input type="checkbox"/> Gilgit – City / Danyore | <input type="checkbox"/> Khairpur |
| <input type="checkbox"/> Chitral – Booni | <input type="checkbox"/> Ghizer – Chatorkhand | <input type="checkbox"/> Gilgit – Rahimabad | <input type="checkbox"/> Khushab |
| <input type="checkbox"/> Chitral – Kuragh | <input type="checkbox"/> Ghizer – Gahkuch | <input type="checkbox"/> Hunza – Gulmit | <input type="checkbox"/> Larkana |
| <input type="checkbox"/> Chitral – Royee | <input type="checkbox"/> Ghizer – Mominabad | <input type="checkbox"/> Hunza – Murtazabad | <input type="checkbox"/> Naushahro Feroze |
| <input type="checkbox"/> Chitral – Seenlasht | <input type="checkbox"/> Ghizer – Sandi | <input type="checkbox"/> Hunza – Karimabad | <input type="checkbox"/> Shikarpur |
| <input type="checkbox"/> Chitral – Susoom | <input type="checkbox"/> Ghizer – Sherqilla | <input type="checkbox"/> Hyderabad | <input type="checkbox"/> Sukkur |
| <input type="checkbox"/> Dadu | <input type="checkbox"/> Ghizer – Singal | <input type="checkbox"/> Jacobabad | <input type="checkbox"/> Tando Allahyar |
| <input type="checkbox"/> Daharki | <input type="checkbox"/> Ghotki | <input type="checkbox"/> Karachi | <input type="checkbox"/> Ubauro |

*During allocation of examination centre, choice mentioned on this form will be considered. However, AKU-EB reserves the right to add or remove exam centres from the above list without assigning any reason. The students will be informed prior for any changes made in the exam centre location.

Attach one recent
passport size
photograph
(2 x 2 inch)

List of Subjects for SSC Private Candidates:

SSC-I	SSC-II	Medium (Check medium of choice, where applicable)
<input type="checkbox"/> Additional Mathematics (5211) ^d	<input type="checkbox"/> Additional Mathematics (5221)	<input type="checkbox"/> English
<input type="checkbox"/> Art & Model Drawing (2211)	<input type="checkbox"/> Art & Model Drawing (2221)	<input type="checkbox"/> English
<input type="checkbox"/> Business Studies (2411)	<input type="checkbox"/> Business Studies (2421)	<input type="checkbox"/> English
<input type="checkbox"/> Civics (1111)	<input type="checkbox"/> Civics (1121)	<input type="checkbox"/> English <input type="checkbox"/> Urdu
<input type="checkbox"/> Economics (1011)	<input type="checkbox"/> Economics (1021)	<input type="checkbox"/> English <input type="checkbox"/> Urdu
<input type="checkbox"/> Elements of Home Economics (1511)	<input type="checkbox"/> Elements of Home Economics (1521)	<input type="checkbox"/> English <input type="checkbox"/> Urdu
<input type="checkbox"/> English Compulsory (0111)	<input type="checkbox"/> English Compulsory (0121)	<input type="checkbox"/> English
<input type="checkbox"/> Environmental Studies (2511)	<input type="checkbox"/> Environmental Studies (2521)	<input type="checkbox"/> English
<input type="checkbox"/> Ethics (0511)	<input type="checkbox"/> Ethics (0521)	<input type="checkbox"/> English <input type="checkbox"/> Urdu
<input type="checkbox"/> General Mathematics (2811)	<input type="checkbox"/> General Mathematics (2821)	<input type="checkbox"/> English <input type="checkbox"/> Urdu
<input type="checkbox"/> General Science (0811)	<input type="checkbox"/> General Science (0821)	<input type="checkbox"/> English <input type="checkbox"/> Urdu
<input type="checkbox"/> Geography (0311)	<input type="checkbox"/> Geography (0321)	<input type="checkbox"/> English <input type="checkbox"/> Urdu
<input type="checkbox"/> History and Geography of Pakistan (4711)	<input type="checkbox"/> History and Geography of Pakistan (4721)	<input type="checkbox"/> English
<input type="checkbox"/> History of Pakistan (1211)	<input type="checkbox"/> History of Pakistan (1221)	<input type="checkbox"/> English <input type="checkbox"/> Urdu
<input type="checkbox"/> Islamiyat (0411)	<input type="checkbox"/> Islamiyat (0421)	<input type="checkbox"/> English <input type="checkbox"/> Urdu
<input type="checkbox"/> Literature in English (4111)	<input type="checkbox"/> Literature in English (4121)	<input type="checkbox"/> English
<input type="checkbox"/> Pakistan Studies (0611)	<input type="checkbox"/> Pakistan Studies (0621)	<input type="checkbox"/> English <input type="checkbox"/> Urdu
<input type="checkbox"/> Principles of Accounting (3611)	<input type="checkbox"/> Principles of Accounting (3621)	<input type="checkbox"/> English
<input type="checkbox"/> Urdu Aasan (4211)	<input type="checkbox"/> Sindhi (4321)	<input type="checkbox"/> Sindhi
<input type="checkbox"/> Urdu Compulsory (0211)	<input type="checkbox"/> Urdu Compulsory (0221)	<input type="checkbox"/> Urdu

- Non-Muslim candidates can be registered for Ethics in lieu of Islamiyat.
- Candidate who has not been in Pakistan for five consecutive years can be registered for History and Geography of Pakistan in lieu of Urdu Compulsory subject to submission of required documents and Board's approval.
- Candidates from interior Sindh may appear in "Urdu Aasan (Urdu medium)" in SSC Part I and in "Sindhi (Sindhi medium)" in Part II.
- Additional Mathematics and Literature in English is Offered as an Additional Subject only.
- For new enrolment, please select subjects for both parts (part I & part II). However, fee will be applicable for only part I subjects.
- Subject medium will remain same as selected at the time of enrolment. However, if any change is required, please submit "application form for enrolled subject/ medium amendment" available on our website along with the applicable fee and registration form. All relevant details are available on form.
- Once you decide on the subjects you want to register for re-sit examination, please check for clashes on the provisional timetable available on our website. All possible efforts will be made to avoid clashes while finalizing the timetable, however, the candidate(s) is advised to choose any of the conflicting subjects if necessary.

Fee Details:

Enrolment Fee (For Part I candidates only)	PKR 1,500
Certificate Fee (For Part I candidates only)	PKR 2,000
Exam Registration Fee	PKR 2,000
Fee Per Subject (Theory)	PKR 3,500

Late Fee Penalty (applicable after deadline of December 04, 2019):

Regular deadline (December 04, 2019)	Nil
Late Fee Penalty Stage I (December 05, 2019 – December 19, 2019)	PKR 4,000
Late Fee Penalty Stage II (December 20, 2019 – January 03, 2020)	PKR 6,000
Late Fee Penalty Stage III (January 04, 2020 – January 15, 2020)	PKR 8,000

Calculations:

	Amount
Enrolment Fee (For Part I candidates only):	1,500
Certificate Fee (For Part I candidates only):	2,000
Exam Registration fee:	2,000
Number of theory paper(s): _____ x 3,500 = _____	
Late Fee (If applicable): _____	
Total Fee:	_____

Fee can be submitted in the following mode of payments:

1. Pay Order:

Beneficiary Name: The Aga Khan University
NTN #: 1206240-5

Important note: If the pay order is not in favour of "The Aga Khan University", your registration form will not be processed.

2. Cash deposit at any online HBL branch:

Candidate can deposit amount in (PKR only) at any of the branches of Habib Bank Limited (HBL) through online banking facility.

Account Title The Aga Khan University
Account # 0896-79006003-01
Branch Code 0896
Bank Name Habib Bank Limited
Branch Name KARS AZ, Karachi
NTN #: 1206240-5

Important Note:

- AKU-EB students must mention their Enrolment ID and Name on HBL's deposit slip.
- The acknowledgement of payment given by the bank on the deposit slip (original) must be sent to AKU-EB along with application form and documents.

Pay Order # / HBL deposit slip #:

Dated:

Amount:

Notes:

- Duly filled registration form along with required documents and processing fee must reach at below mentioned postal address before the deadline of **Wednesday, December 04, 2019**. Forms received after deadline will be accepted after receipt of applicable late fee, mentioned above.
- Registration will be finalized upon receiving of physical registration form along with required original Pay Order/ Banker's Cheque/ original HBL's deposit slip. Soft copy of application form sent through email will not be entertained in any case.
- Any discrepancies in registered subject(s) or assigned examination centre must be communicated/ reported to AKU-EB Karachi Office at least Ten (10) working days prior to the commencement of examination.
- For resit policy, please refer to the following link of our website:
<https://examinationboard.aku.edu/services/Pages/various-forms.aspx>

Checklist for submission of registration form:

Please submit the complete registration form along with the following items to the mailing address below:

- One recent passport size (2 x 2 inch) photograph
- Copy of Birth Certificate
- A clear copy of CNIC/ B-Form
- Original Pay Order/HBL's original deposit slip
- Surrender Original migration certificate/ Original certificate, if issued by AKU-EB

Mailing Address:

Completed form along with original Pay Order/ Banker's Cheque/ original HBL's deposit slip and documents to be sent to the following address.

The Aga Khan University Examination Board
Block – C, IED-PDC, 1-5/ B-VII
Federal B. Area, Karimabad,
Karachi-75950, Pakistan
Tel: +92 21 3682 7011-8
Email: examination.board@aku.edu

Candidate Admit Card and Examination Centre Information:

Admit Card and the examination venue information will be sent to candidate's given address two week prior to the start of the examination session. Examination centre information and other instructions related to examination would be available on the admit card.

Disclaimer:

The Aga Khan University Examination Board (AKU-EB) shall take necessary measures to ensure examinations and other activities are conducted as scheduled; however, in case of any disruption caused by circumstances beyond its control, AKU-EB reserves the right to cancel, postpone and/ or delay the said examinations/ activities, and reschedule them in a manner that AKU-EB may deem appropriate. That, except to the extent of rescheduling of examination/ activities, AKU-EB shall not be liable in any manner for not holding the examinations/ activities as scheduled for the reasons stated above.

I, _____, have read and understood the information set out in this form and that all the details provided by me are truthful and accurate. I agree to abide by the arrangements made by the Aga Khan University Examination Board for SSC April/ May 2020 Examination session.

Candidate's Signature: _____

Date: _____