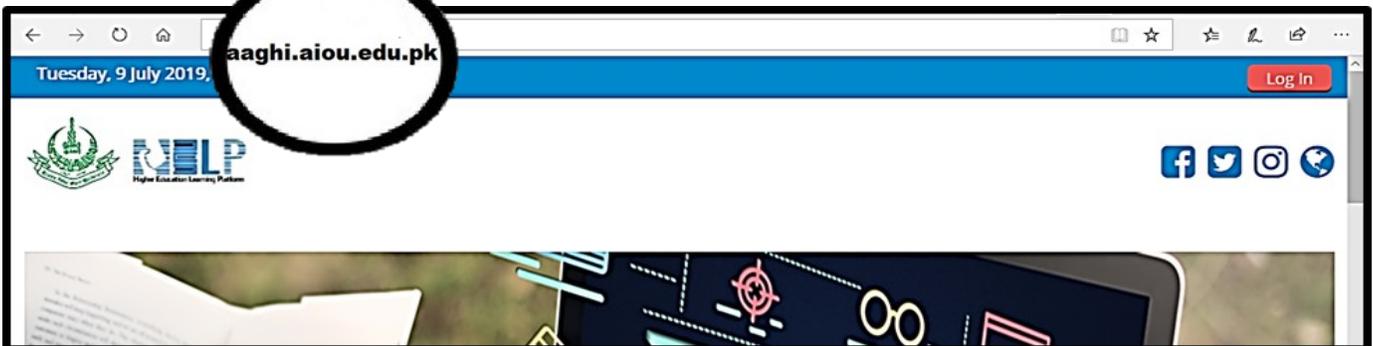


# AIOU LMS—USER MANUAL

AIOU has updated its Learning Management System (LMS). The URL of new LMS is

**aaghi.aiou.edu.pk**

**Step 1:** Please type this address in browser's address bar. A web page will be opened as shown in image below and click on **"Log In"** Button in right top corner.



**Step 2:** After clicking **Log In** Button , a page requiring log-in credentials will appear as shown in image below. Please enter your username and password. If you are logging on first time on new system, format for your username and password will be as follows:

**Username:** registration number@aiou.edu.pk e-g 17PRI869@aiou.edu.pk

(registration number should be in upper case without any space.)

**Password:** roll number e-g BR6740

(your password is your roll number in uppercase and without any space).

**Step 3:** After Login first time, you will be prompt to change your password as follows. You are required to change your password and remember it.

← → ↻ 🏠 aaghilaiou.edu.pk/login/change\_password.php

Home Dashboard Events My Courses HELP Training FAQ Support HEC Digital Library Hide blocks Standard view

Preferences > User account > Change password

You must change your password to proceed.

### Change password

Username teststudent

Current password \*

New password \*

New password (again) \*

Save changes

Navigation

Dashboard

- Site home
- Site pages
- My courses
  - shortname8

**Step 4:** Click on “Continue” button.

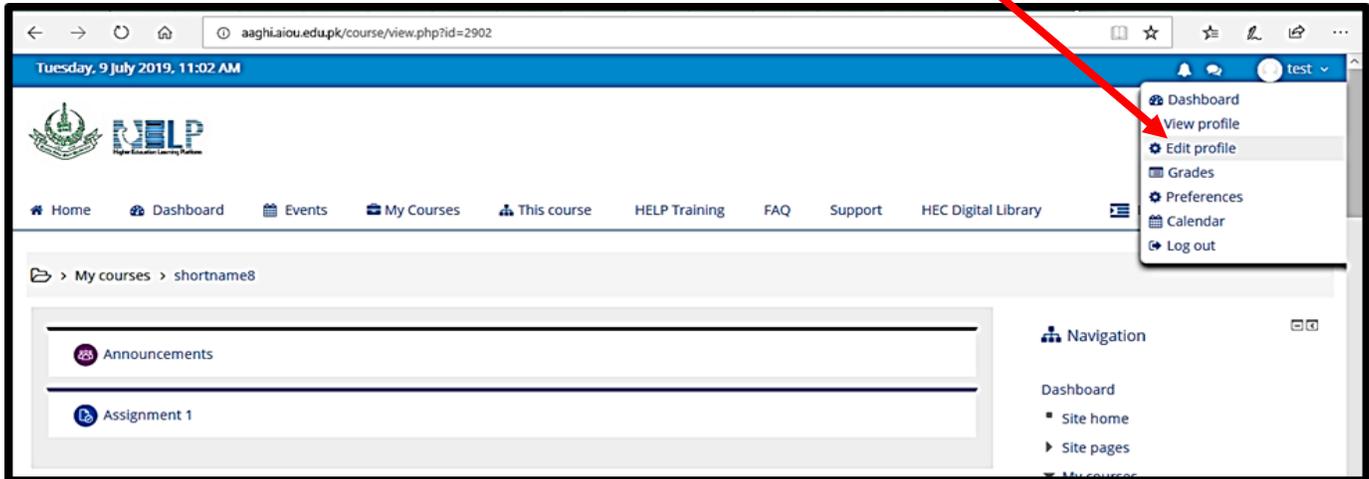
Preferences > User account > Change password

Password has been changed

Continue

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**Step 5:** Hover your mouse cursor to right top corner. A drop down menu will appear as shown in image below. Please click on **“edit profile”**.



**Step 6:** Update your email address and enter a valid email address. It is necessary to get notifications and other types of communications.

Click on **“Update Profile”** button at the end of page to save changes.

A screenshot of a user profile update form. The form is titled 'General' and has an 'Expand all' link. It contains several input fields: 'First name' with the value 'test', 'Surname' with the value 'student', and 'Email address' with the value 'test1@aiou.edu.pk'. There is a red arrow pointing from the text in Step 6 to the 'Email address' field. Below the email field is a dropdown menu for 'Email display' with the selected option 'Allow only other course members to see my email address'. On the right side, there is a navigation sidebar with 'Dashboard', 'Site home', 'Site pages', 'My courses', and 'shortname8'.

**Step 7:** Click on “**dashboard**” tab to access your courses

The screenshot shows the AAGHI AIU MY dashboard. The browser address bar displays 'aaghi.aiou.edu.pk/my/'. The navigation menu includes 'Home', 'Dashboard', 'Events', 'My Courses', 'HELP Training', 'FAQ', 'Support', and 'HEC Digital Library'. The 'Dashboard' tab is selected. Below the navigation, there are sections for 'Course overview' and 'Navigation'. The 'Course overview' section has tabs for 'Timeline' and 'Courses', with 'Courses' selected. Under 'Courses', there are buttons for 'In progress', 'Future', and 'Past'. Two course cards are visible: '5405\_ASSOCIATE DEGREE IN COMMERCE\_A19 APPLIED MATH FOR BUSINESS SOCIAL SCINÉCES' and '5409\_ASSOCIATE DEGREE IN COMMERCE\_A19 BUSINESS COMMUNICATION'. The 'Navigation' sidebar on the right includes 'Dashboard', 'Site home', 'Site pages', and 'My courses' with a list of course IDs.

**Step 8:** By clicking on any course, the following window will appear. There are two main sections. First is general section and second is week wise division of the course.

The screenshot shows the course view page for 'Sandbox-Faculty of Sciences-Department of Physics'. The browser address bar displays 'aaghi.aiou.edu.pk/course/view.php?id=2915#section-0'. The page has a breadcrumb trail: 'Courses > HELP Training > Sandbox-Faculty of Sciences-Department of Physics'. The main content area is divided into two sections. The first section, 'General section', contains activities: 'Announcements', 'Link to upload assignment 1', 'Link to upload Assignment 2', and 'Attendance'. The second section, 'Week wise division of the course', is titled 'Week1' and contains 'Class 1' and 'quiz 1'. The right sidebar includes 'Navigation', 'Administration', and 'Course administration' with various settings and reports.