



PUNJAB BOARD OF TECHNICAL EDUCATION

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DATE SHEET

COMPUTER OPERATOR

(Theory And Practical)

Second Annual Examination , 2022

COMPUTER OPERATOR 1ST SEMESTER

DATE	DAY	TIME	SUBJECTS
08/12/2022	Thursday	9:00 A.M	WE-I WORK ETHICS-I
09/12/2022	Friday	9:00 A.M	FE-I FUNCTIONAL ENGLISH-I
10/12/2022	Saturday	9:00 A.M	OPROS OFFICE PROCEDURES
12/12/2022	Monday	9:00 A.M	MSOFFICE-I MS-OFFICE-I (WORD,EXCEL)
13/12/2022	Tuesday	9:00 A.M	OS OPERATING SYSTEM
14/12/2022	Wednesday	9:00 A.M	BCOPH INTRODUCTION TO BASIC COMPUTER OPERATION & PERIPHERAL HARDWARE
15/12/2022	Thursday	9:00 A.M	MSOFFICE-I MS-OFFICE-I (WORD,EXCEL) (PRACTICAL)
16/12/2022	Friday	9:00 A.M	BCOPH INTRODUCTION TO BASIC COMPUTER OPERATION & PERIPHERAL HARDWARE (PRACTICAL)
17/12/2022	Saturday	9:00 A.M	OS OPERATING SYSTEM (PRACTICAL)
19/12/2022	Monday	9:00 A.M	OPROS OFFICE PROCEDURES (PRACTICAL)

COMPUTER OPERATOR 2ND SEMESTER

DATE	DAY	TIME	SUBJECTS
08/12/2022	Thursday	1:30 P.M	WE-II WORK ETHICS-II
10/12/2022	Saturday	1:30 P.M	FE-II FUNCTIONAL ENGLISH-II
12/12/2022	Monday	1:30 P.M	I&E-MAIL INTERNET & E-MAIL
13/12/2022	Tuesday	1:30 P.M	MSOFFICE-II MS OFFICE-II (POWER POINT+ OUTLOOK + MS-ACCESS)
14/12/2022	Wednesday	1:30 P.M	BC BUSINESS COMMUNICATION
15/12/2022	Thursday	1:30 P.M	NC NETWORKING CONCEPTS
16/12/2022	Friday	1:30 P.M	MSOFFICE-II MS OFFICE-II (POWER POINT+ OUTLOOK + MS-ACCESS) (PRACTICAL)
17/12/2022	Saturday	1:30 P.M	I&E-MAIL INTERNET & E-MAIL (PRACTICAL)
19/12/2022	Monday	1:30 P.M	INPAGE INPAGE (PRACTICAL)
20/12/2022	Tuesday	1:30 P.M	NC NETWORKING CONCEPTS (PRACTICAL)

(MUHAMMAD MUNAWAR HUSSAIN)
CONTROLLER OF EXAMINATIONS
PUNJAB BOARD OF TECHNICAL EDUCATION, LAHORE