# FEDERAL PUBLIC SERVICE COMMISSION

UAN: 051-111-000-248 E-Mail Address: fpsc@fpsc.gov.pk

Website: www.fpsc.gov.pk

#### FAX: 051-9203410

## Phone No. 051-9205075 Ext. 385, 377,236,243,241 & 298

Islamabad, Thursday the 2<sup>nd</sup> January, 2020

### Consolidated Advertisement No. 1/2020

Intending candidates may apply on-line upto <u>20<sup>th</sup> January, 2020</u> for the following vacancies. Also visit FPSC's website for details mentioned in the General Instructions to the candidates.

1.

Case No. F.4-1/2 Name of Post Assistant Private Secretary (BS-16)			Q	Age Limits Gender		
		<ul> <li>(i) Second Class of recognized by F</li> <li>(ii) Minimum shot w.p.m.</li> <li>(iii) Must be comptoned</li> </ul>	IEC. thand spee	20-28 years <b>plus</b> Both male and five (5) years female general candidates are relaxation in eligible. upper age limit.		
		h,		Detail of Va	acancies	5.0 2
S.No	Ministr	ry/ Department	No. of Vacancies	Status	2	uota/ Allocation
i	Federal Public Service Commission		9	Temporary	quota= One),	Open merit= One and Womer Sindh(Urban)=One, Khyber Balochistan =One, GBFATA=
ii	Management Services Wing, Establishment Division		1	Permanent	Sindh(Rural)	
iii	NH&MP, M/ o Communications		2	Temporary	Punjab (Women quot =One	a)= One, Khyber Pakhtunkhwa
iv		Health Services & Coordination	2	Permanent	Punjab (Women quota	)= One and <b>Sindh(Urban)=</b> One,
v	Military Finar Division	nce Wing, Finance	1	Permanent	Balochistan	
vi	M/o Postal Se	M/o Postal Service <i>s</i>		Permanent	Punjab = One and Sine	
vii	M/o Foreign A	Affairs	4	Temporary	Punjab (Women quota Balochistan= One & G	a)= One , Sindh(Urban)=One SBFATA = One
viii	M/o Climate Change		1	Permanent	Punjab	
ix	PWD, M/o Ho	ousing and Works	1	Permanent	Khyber Pakhtunkhwa	1
x	FBR, Revenue	e Division	22	Permanent	Women quota= One One), Sindh(Rural)= Women quota = One Pakhtunkhwa =Four	<b>b</b> = Seven (Open merit= Five and Minorities/ Non- Muslims= Three (Open merit= Two and ), <b>Sindh(Urban)=</b> Two, <b>Khyben</b> (Open merit= Three and Women <b>tan</b> =Three, <b>GBFATA=</b> One and
xi	Poverty Allev Safety Divisio Secretariat	iation & Social on, Cabinet	3	Temporary	Punjab = One , Kh Balochistan =One	yber Pakhtunkhwa = One and
xii	STI, Establish	ment Division	1	Permanent	Punjab	
xiii	DR&S, FBR		1	Temporary	Punjab	
xiv		arcotics Control	1	Permanent	Merit	
XV		laritime Affairs	1 .	Permanent	Merit	
xvi	Intelligence B	ureau	6	Permanent	Muslims quota=One), Muslims quota)=One, I Balochistan= Two.	Khyber Pakhtunkhwa = One and
xvii		Pakistanis and arce Development	5	Permanent	Punjab = Three (Oper	n merit= Two and Women quota= One and <b>Khyber Pakhtunkhwa</b> =

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xviii	Petroleum Division, M/o Energy	1	Temporary	Punjab
xix	Special Courts/ Tribunals, M/o Law and Justice	52	Permanent	Merit = One, Punjab = Twenty Nine (Open merit= Twenty Five, Women quota= Three and Minorities/ Non- Muslims quota= One), Sindh(Rural)=Four (Open merit = Three and Women quota= One), Sindh(Urban)=Four Khyber Pakhtunkhwa =Seven (Open merit= Six and Women quota= One), Balochistan =Four (Open merit= Three and Women quota= One), GBFATA= Two and
XX	Bureau of Emigration & Overseas Employment, M/o Overseas Pakistanis and Human Resource Development	3	Temporary	AJK = One. Sindh (Rural)= One, Sindh(Urban) = One and Balochistan = One.
xxi	M/o Law & Justice	25	Permanent	<b>Punjab</b> = Eight (Open merit= Two, Women quota= Four and Minorities/ Non-Muslims quota= Two), <b>Sindh(Rural)</b> (Minorities/ Non-Muslims quota)=One, <b>Sindh(Urban)</b> =Seven (Open Merit= Six and Women quota= One), <b>Khyber Pakhtunkhwa</b> (Women quota) =One, <b>Balochistan</b> =Three (Open merit= Two and Women quota= One), <b>GBFATA</b> = Three (Open merit = Two and Women quota= One) and <b>AJK</b> = <b>Two</b>
xxii	Prosecution Department, ICT, M/o Interior	1	Permanent	Punjab
xiii	Naval Headquarters, M/o Defence	14	Permanent	Merit = One, Punjab =Eight, Sindh (Rural) = Two, Khyber Pakhtunkhwa= Three.
xiv	Railway Board, M/o Railways	7	Temporary	Merit= Two, Punjab =Two (Open merit= One and Women quota= One), Sindh (Urban) = One, Khyber Pakhtunkhwa= One and Balochistan = One.
XXV	Office of the Chief Engineering Adviser/ Chairman Federal Flood Commission, Power Division, M/o Energy	1	Temporary	Sindh(Rural)
	Total	167	-	
	(ii) The candidates will be required Selection.	to cast pr	eference at the computer litera	entioned vacancies and fee also be deposited once. time of interview to the department they would like to join on cy test and shorthand test. The Computer literacy means 1) 20.1.2020

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Case No.F.4-3/2020-R (1/2020). <u>ACCOUNTANT (BS-16), TEMPORARY, LIKELY TO CONTINUE,</u> <u>STAFF WELFARE ORGANIZATION, ESTABLISHMENT DIVISION. MINIMUM</u> <u>QUALIFICATION:</u> (i) Second Class or Grade' C' Master's/ Bachelor's (04 years duration) degree in Business Administration (Finance) or Commerce or Statistics or Economics or Mathematics or Banking or Accounting or Finance or equivalent qualification from a University recognized by the HEC. OR Second Class or Grade 'C' Bachelor's degree with ICMA one year post graduate Certificate or CA (Foundation) or ACCA (Knowledge level qualified) from a University/ Institute recognized by the HEC. <u>AGE LIMIT</u>: 20-28 years <u>plus five (5) years general relaxation in upper age limit. <u>NUMBER OF</u> <u>VACANCIES</u>=SEVEN (7). <u>DOMICILE/ QUOTA</u>: Merit =One, Punjab = Four (Open merit= Three and Women quota = One), Sindh (Rural) = One and Khyber Pakhtunkhwa = One. (Both male and female candidates are eligible).</u>

- Case No.F.4-4/2020-R (1/2020). DIRECTOR/ PRINCIPAL METEOROLOGIST (BS-19), 4. TEMPORARY, LIKELY TO CONTINUE, PAKISTAN METEOROLOGICAL DEPARTMENT, CABINET SECRETARIAT (AVIATION DIVISION). MINIMUM QUALIFICATION/ EXPERIENCE: Ph.D in Meteorology/ Seismology/ Hydro-Meteorology/ Hydrology/ Geophysics/ Geology/ Geography/ Physical Chemistry/ Physics/ Mathematics/ Environment/ Space Science/ Agriculture Meteorology/ Computer Science or equivalent in the field of Meteorology from a University recognized by HEC with eight (08) years post qualification experience in BPS-17 and above. OR M.Phil in one of the above subjects from a university recognized by HEC with ten (10) years post qualification experience in BPS-17 or above in the field of Meteorology. OR (i) Second Class or Grade 'C' Master's Degree in one of theabove subjects or equivalent in the field of Meteorology from a university recognized by HEC with twelve (12) years post qualification experience in BPS-17 and above. (ii) Graduation with Physics or Mathematics from a university recognized by HEC. AGE LIMIT: 32-40 years plus five (5) years general relaxation in upper age limit. <u>NUMBER OF VACANCIES</u> = TWO (2). <u>DOMICILE/QUOTA:</u> Punjab (Women quota) = One and Sindh (Urban) = One. (Both male and female candidates are eligible).

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- 10. Case No.F.4-15/2020-R (1/2020). JUDICIAL MEMBER (BS-21), TEMPORARY, LIKELY TO CONTINUE FOR INDEFINITE PERIOD, APPELLATE TRIBUNAL INLAND REVENUE, MINISTRY OF LAW AND JUSTICE. MINIMUM QUALIFICATION/ EXPERIENCE: A person who has exercised the powers of a District Judge and is qualified to be Judge of a High Court. OR A person who is or has been an advocate of a High Court and is qualified to be a Judge of a High Court. OR A person who has held the Judicial office for a period of ten (10) years as given in Article 193(2)(a), (b) & (c) of Constitution of Islamic Republic of Pakistan. AGE LIMIT: 45-50 years plus five (5) years general relaxation up to the age of 55 years. NUMBER OF VACANCIES=EIGHT (8). DOMICILE/QUOTA: Punjab=Two. Sindh(Rural) =One, Sindh (Urban) =Two, Khyber Pakhtunkhwa=One ,Balochistan=One and GBFATA =One . (Both male and female candidates are eligible). Note: Candidates who have experience as an Advocate of a High Court are required to provide a

Note: Candidates who have experience as an Advocate of a High Court are required to provide a detailed Cause List and a certificate of having more than 10 years active practice duly verified by the Registrar High Court.

- 11. Case No.F.4-16/2020R (1/2020). ASSISTANT DIRECTOR (BS-17), PERMANENT, NATIONAL ACCOUNTABILITY BUREAU. MINIMUM QUALIFICATION/ EXPERIENCE: At least second Division Master's Degree or 16 years education in Criminology/ Law/ Business Administration/ Economics/ Computer Sciences/ Defence and Strategic Studies from HEC recognized institution/ university. Or B.E/ B.Sc./ 16-years education in Civil/Electrical / Mechanical from HEC recognized institution/ university. AGE LIMIT: 22-30 years plus five (5) years general relaxation in upper age limit. NUMBER OF VACANCIES=FIFTY FIVE (55). DOMICILE/ QUOTA: Merit = One, Punjab = Twenty eight (Open merit= Twenty four, Women quota = three and Minorities/ Non-Muslims quota = One), Sindh (Rural) = Six (Open merit=Four, Women quota = One and Minorities/ Non-Muslims quota=One), Sindh (Urban) = Six, Khyber Pakhtunkhwa = Seven (Open merit= Six and Women Balochistan = Five (Open merit= Four and Minorities/ Non-Muslims quota = One), quota= One), **GBFATA** = One and **AJK** (Women quota) = One. (Both male and female candidates are eligible). Note: The Services of selected candidates shall be governed under NAB Employees Terms and Conditions of Services (TCS)-2002/MAQ-2015 as amended from time to time by NAB.
- Case No.F.4-17/2020R (1/2020). <u>ACCOUNTANT</u> (BS-16), PERMANENT, NATIONAL <u>ACCOUNTABILITY BUREAU</u>. <u>MINIMUM QUALIFICATION</u>: Second Class or Grade'C' Bachelor's Degree in Commerce from any recognized University. <u>EXPERIENCE</u>: Two (2) years post academic qualification experience in the relevant field. <u>AGE LIMIT</u>: 18-30 years <u>plus</u> five (5) years general relaxation in upper age limit. <u>NUMBER OF VACANCIES</u>=ONE (1). <u>DOMICILE/ QUOTA</u>: Punjab. (Both male and female candidates are eligible).

Note: The Services of selected candidates shall be governed under NAB Employees Terms and Conditions of Services (TCS)-2002/MAQ-2015 as amended from time to time by NAB

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- 14. Case No. F.4-19/2020-R (1/2020). <u>ASSISTANT DIRECTOR (NETWORKING)</u> (BS-17), <u>PERMANENT, ANTI NARCOTICS FORCE, MINISTRY OF NARCOTICS CONTROL. MINIMUM</u> <u>QUALIFICATION/ EXPERIENCE:</u> (i) Second Class or Grade'C' Master's Degree in Computer Science/IT or equivalent qualification recognized by HEC. (ii) Two (2) years post qualification experience in Networking. <u>AGE LIMIT</u>: 22-30 years <u>plus</u> five (5) years general relaxation in upper age limit. <u>NUMBER OF VACANCIES</u>=THREE (3). <u>DOMICILE/ QUOTA</u>: Punjab=One, Sindh (Urban)= One and Balochistan=One (Both male and female candidates are eligible).

17. Case No.F.4-22/2020-R (1/2020). <u>LADY WELFARE OFFICER (BS-16)</u>, PERMANENT, NAVAL <u>HEADQUARTERS, MINISTRY OF DEFENCE. MINIMUM QUALIFICATION/ EXPERIENCE</u>: (i) Second Class or Grade 'C' Bachelor's Degree with Sociology/ Social Work/ Anthropology. (ii) Two (2) years post qualification experience in Social Welfare matters. <u>AGE LIMIT</u>: 20-28 years plus five (5) years general relaxation in upper age limit. <u>NUMBER OF VACANCIES</u>=ONE (1). <u>DOMICILE/QUOTA</u>: Merit.

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# **IMPORTANT INSTRUCTIONS FOR SUBMISSION OF APPLICATIONS**

1.	Observance of General Instructions:				
	In all cases eligibility of the candidates shall be determined as per Commission's policy laid down in General				
	Instructions displayed at FPSC's Website. Candidates are advised to go through the said General Instructions to				
	update themselves before applying.				
2.	Procedure to apply:				
	(i) All applications must be submitted online through FPSC's website www.fpsc.gov.pk.				
	(ii) Candidates may edit on-line applications only once within the closing date in order to rectify any error/ omission				
	etc.				
8	(iii) Information claimed in on-line application form will be treated as final.				
	(iv) Subsequent claims of experience, earlier not given in on-line form, are considered afterthought and an attempt				
	to become eligible. Such subsequent claims shall not be accepted.				
	(v) Detailed General Instructions/ guidelines to apply online are available on the website.				
	(vi) No hardcopy of online application is required from the applicants.				
	(vii) Those applicants who do not have access to internet facility, are allowed to submit their applications on or				
	before the closing date, addressed to Secretary FPSC on plain paper giving detailed particulars in the light				
	of prescribed conditions for the post applied for, intimating difficulties in submission of online applications.				
	Such applications will be accepted subject to approval of the Commission.				
3.	Application Fee:				
3.	(i) The rate of fee for various posts is:- BS-16 & $17 = Rs. 300/-$ ; BS 18= Rs. 750/-; BS-19 = Rs. 1200/-; BS-20				
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ſ	6.	Documents required from the candidates:
		(i) After the test/ exam, on the basis of results, the candidates who are on higher merit positions in respective
		quota would be asked to furnish the attested copies of requisite documents viz: two photographs, Matric,
		Intermediate certificates, Bachelor's, Master's, M.Phil, Ph.D Degrees, CNIC, Experience Certificate
		(where required) showing nature of job/ detailed job description issued by an authorized officer of the
		Ministry/Division/Department concerned, Domicile Certificate, Departmental Permission Certificate (in
		case of government servant) as well as Original TR (in non-test cases) etc. within 15 days of the Notice
	from FPSC by post, SMS and E-mail.	
		(ii) Wherever an equivalence of the required degree is to be claimed by a candidate, an equivalence
		certificate issued by HEC may be furnished to FPSC to authenticate the claim.
		(iii) Experience from Firms/ Companies/ Institutions/ Organizations/ Banks/ NGOs etc., will be accepted if these
		are well known nationally or internationally, have appropriately been registered/incorporated with concerned
		government department/ institution for doing business, maintain office (s) and have proper registration number/ Reference number, where applicable.
		number/ Reference number, where applicable.
		(iv) The candidates who fail to furnish the requisite documents within stipulated time or furnish
		incorrect/incomplete information, their candidature shall be liable to rejection. Therefore, they are
		advised to keep their documents ready for submission to FPSC by the due date.
		(v) From requisition of documents it should not be presumed that the candidate has been shortlisted for
		interview as his/her eligibility is to be determined in view of documents and merit position.
	7.	Eligibility of the candidates in all respects shall be reckoned upto the closing date.
	8.	Admission Certificate:
		Admission Certificate for Screening/ Descriptive Test for the respective posts will be placed on the website of
		FPSC i.e. <u>www.fpsc.gov.pk</u> on <u>20<sup>th</sup> March, 2020</u> . Candidates are advised to frequently visit this website for the
	20	updates. They will be intimated through SMS as well. However, no information in this regard shall be sent
		through post.
	9.	Conduct of Test:
		(i) It will be mandatory for the candidates to bring original CNIC, Treasury Receipt and downloaded copy of
		Admission Certificate at the time of Screening/ Written Test.
		(ii) Without original Treasury Receipt candidates would not be allowed entry in the Examination Hall.
		Photocopy of T.R/ Bank Scroll would not be accepted. Candidates are advised to preserve the original
		T.R so as to avoid any inconvenience at the time of entry in the Examination Halls.
		<ul> <li>(iii) Test/ Examination for Consolidated Advt. No. 1/2020 will tentatively be held from <u>5<sup>th</sup> April, 2020 onwards</u>.</li> <li>Such tests/ Examination can however be conducted earlier also in case of limited number of candidates.</li> </ul>
		(iv) For the post of Assistant Private Secretary (BS-16) candidates will be called for Test at <b>Islamabad</b> , Lahore,
		<b>Karachi</b> , <b>Peshawar and Quetta</b> centers only, if sufficient number of candidates at each center are available.
	10	Only those who qualify the Typing Test will be allowed to appear in Shorthand & Computer literacy tests.
	10.	Change of Centre: Candidates are allowed to avail facility for change of Examination Centre, only through on-
	11	line request up to 5-3-2020. Closing Date for submission of applications is Monday, 20 <sup>th</sup> January, 2020.
	11.	<b>Closing Date</b> for submission of applications is <b>informaly</b> , 20 January, 2020.

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