



**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION H-8/4, ISLAMABAD  
(PAKISTAN)**

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No. F-1(G)/HSSC-C/F.NOTI/A-2020/ 313

Dated: 19-11-2019

**NOTIFICATION**

**(For institutions within Pakistan)**

It is hereby notified for the general information that the **Higher Secondary School Certificate (HSSC) Part I & II Annual Examination, 2020** of the Federal Board of Intermediate and Secondary Education, Islamabad, will commence from **Thursday, the 9<sup>th</sup> April, 2020**.

2. The schedule for receipt of admission forms/data along with admission fee in the Board's Office is as under:-

CATEGORY OF STUDENTS	SCHEDULE FOR SUBMISSION OF ADMISSION FORM ALONG WITH FEE					
	NORMAL FEE		DOUBLE FEE		TRIPLE FEE	
	From	To	From	To	From	To
Private/Ex-candidates of HSSC-I&II (including improvement/additional subject cases)	29-11-2019	01-01-2020	02-01-2020	15-01-2020	16-01-2020	04-02-2020
Regular candidates of HSSC-I	29-11-2019	06-01-2020	07-01-2020	20-01-2020	21-01-2020	04-02-2020
Regular candidates of HSSC- II	29-11-2019	09-01-2020	10-01-2020	23-01-2020	24-01-2020	04-02-2020

**RATES OF ADMISSION FEE:**

CATEGORY OF STUDENTS	Rates		
	HSSC-I	HSSC-II	HSSC-I & II
Regular candidates (all groups)	Rs.1500/-	Rs.1500/-	Rs.3000/-
Ex/private candidates (all groups)	Rs.1500/-	Rs.1700/-	Rs.3200/-
Additional Subject/IBCC cases	-----	-----	Rs.2600/-
Improvement of marks/grade	Rs.1700/-	Rs.1700/-	Rs.3400/-
Registration fee (for private candidates if not registered before)	-----	-----	Rs.800/-

(In addition to exam admission fee as applicable)

- NOTE:**
- Those institutions/candidates who mail/post their admission forms/data, computerized generated list and covering letter along with requisite fee to the Board must dispatch them at least three days before the last date specified above to avoid payment of extra fee or rejection of admission form(s).
  - The failure candidate(s) of HSSC Supplementary Examination, 2019 may also submit their admission forms with normal fee within 15 days from the date of declaration of result.
  - Change of subjects/group will not be allowed under any circumstances after submission of admission form to the Board's office.
  - Facility of reappearing in one or two papers of HSSC Part-I along-with Part-II papers, is provided for which papers of Part-I will have to be indicated in the respective column of admission form and covering letter as well. Such candidate(s) will pay fee of both the parts.
  - The Head of institution is requested to submit data of admission form(s) separately in respect of candidates who appeared/passed their HSSC Part-I Examination from any other Board. Their Original Result Cards of HSSC-I and a photocopy thereof, duly verified by the respective Board must be attached with their covering letter.
  - The institutions and Ex-Private candidates of Gilgit-Baltistan (Gilgit/Skardu) should submit their admission forms/data to FBISE Sub - Office Gilgit & Skardu, as per schedule.
  - Admission fee shall be remitted at any nearest HBL Branch by completing/downloading fee Challan available at FBISE website & sent it to Board's Office along with admission form/list within specified due dates.

3. **MODE OF SUBMISSION FOR REGULAR CANDIDATES OF HSSC-I & II:**

Admission data (in soft form) placed on FBISE website for HSSC-I & II candidates will be filled in letter and spirit by the institution within given due dates. No hard copy of admission form of HSSC-I & II of the regular students shall be submitted by institution(s). Institution shall only forward the computerized generated list of students with their registration number, subjects/group, online Bank challan receipts number, date of fee submission along with covering letter duly signed and stamped by Principal and original Bank challan receipt (Board Copy) within given due dates to the Controller of Examinations (Conduct) by post or at One Window Cell of FBISE, Islamabad. Correction in the editable field of the available data will be done by institution till final submission of Admission forms. In case of any difficulty in data entry, please contact the number 051-9269516 & 051-9269514.

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4. **MODE OF SUBMISSION FOR EX, PRIVATE, IBCC AND IMPROVEMENT CANDIDATES:-**

The categories of the candidates (Ex, Private, IBCC & Improvement) should fill in online admission form available on FBISE website [www.fbise.edu.pk](http://www.fbise.edu.pk) and submit hard copy of computerized admission form along with required documents and original challan receipt (Board's Copy) within given due dates to the Controller of Examinations (Conduct) by post or at One Window Cell of FBISE, Islamabad. Computerized admission form of non-registered Private/IBCC candidates must be got attested from any of the Government Officer of BPS-17 and above in Education Department/officers of Armed Forces/Head of an affiliated institution. Only non-registered Private/IBCC candidates have to paste two passport size photographs on prescribed places at page 1 of the admission form (one un-attested whereas second one must be got cross attested)

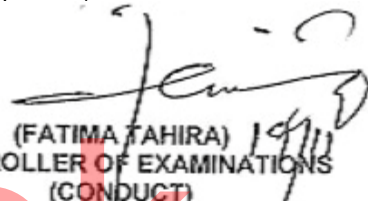
5. Those candidates who intend to improve their Grades/Marks after passing HSSC Examination can do so by re-appearing in any number of subjects/papers of their choice or Part-I or Part-II or both the Parts/entire examination as the case may be within a period of one year of passing the relevant examination. The candidates appearing in any subject (both the papers) involving practical examination shall appear in the practical examination as well. However, candidate neither requires nor can appear in practical if he/she is appearing in a paper of a subject or any one part of the examination.

6. The candidates having compartment or having failed intend to reappear in any number of papers of HSSC Part-I or Part-II would pay full fee of the respective part of examination.

7. Private candidates who has not been on the roll of any institution after 30<sup>th</sup> November of the academic year must attach original College Leaving Certificate of HSSC Part-I with the hard copy of admission form to appear in the examination of the Federal Board. However, they shall not be allowed to offer any subject/group of subject(s) not offered by the affiliated institution(s) or involving practical(s).

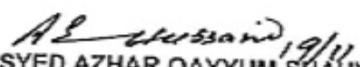
8. **DOCUMENTS TO BE ATTACHED WITH ADMISSION FORM.**

- i. Copy of SSC Result Card if appearing as private in HSSC Part-I only or HSSC Part-I & II together as a fresh.
- ii. Copy of HSSC Part-I Result Card if appearing as a private in HSSC-II examination.
- iii. Copy of permission letter of FBISE if candidates have taken Pakistani Culture/Urdu Salees.
- iv. Attested copy of Equivalence Certificate issued by IBCC in case of foreign qualification (O levels etc).
- v. Copy of letter of change of group/subject, cancellation of 1<sup>st</sup> year result (if applicable).

  
(FATIMA TAHIRA) 19/11  
CONTROLLER OF EXAMINATIONS  
(CONDUCT)

**DISTRIBUTION**

1. APS to Secretary, Ministry of Federal Education & Professional Training, Pak Secretariat, Govt. of Pakistan, Islamabad.
2. All the Chairmen, BISEs, in Pakistan.
3. The Director General, Federal Directorate of Education, G-9/4, Islamabad.
4. The Director of Education, FGEI, (C/G) Sir Syed Road, Rawalpindi Cantt.
5. The Director Education, PAF Directorate of Education, Rear Air H.Q, Peshawar Cantt.
6. The Director of Education, Naval Headquarters, Islamabad.
7. The Director Army Public School & College System, Army Central Library, GHQ, Rawalpindi.
8. The Director (Colleges), Directorate of Education, Gilgit Skardu and Diamer Regions (Gilgit-Baltistan).
9. The Director (Schools), Directorate of Education, Gilgit Skardu and Diamer Regions (Gilgit-Baltistan).
10. C.B Education Directorate, C/O Chaklala Cantonment Board, Opposite Health Ways Laboratory, Murree Road, Rawalpindi.
11. The Secretary, Inter Board Committee of Chairmen, Plot No. 25, G-10/4, Islamabad.
12. All GSOs-I, FGEI, Regional Offices.
13. All the Heads of Educational Institutions at HSSC level (within the country) affiliated with FBISE, Islamabad.
14. The Manager, HBL, FBISE Branch, H-8/4, Islamabad.
15. The Controller P.T.V/ Radio News, Constitution Avenue, Islamabad.
16. The Editor, Leading News Papers of Rawalpindi/Islamabad.
17. All HOD's, FBISE, Islamabad.
18. The Officer Incharge Website, FBISE, Islamabad.
19. APS to Chairman and Secretary, FBISE, Islamabad.
20. Incharge, FBISE Sub-Office, Gilgit & Skardu (Gilgit-Baltistan).
21. Chat Room
22. All concerned.

  
(SYED AZHAR QAYYUM SHAH)  
DEPUTY CONTROLLER OF EXAMINATIONS  
(HSSC-CONDUCT)