



# BOARD OF INTERMEDIATE & SECONDARY EDUCATION KOHAT

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No. 03 /MSSE /BISEK

Dated: 06/09/2019

To:

All the Principals/Headmasters/Headmistresses,  
GHS/GGHS/GHSS/GGHSS/GMS/GGMS, Private Recognized,  
Institutions within the jurisdiction of BISE Kohat,

Subject: **ENROLLMENT SCHEDULE OF 8<sup>th</sup> CLASS, SESSION 2019-2020**

**(Revised)**

In continuation to this office Notification No. 02/MSSE /BISEK ,dated:17/5/2019,it is hereby notified for the information of all concerned that revised schedule for enrollment of 8<sup>th</sup> class for the Academic Session 2019-20 is as under :

CATEGORY	WITH NORMAL FEE 12/9/2019 to 10/10/2019	WITH LATE FEE 11/10/2019 to 28/10/2019	WITH DOUBLE FEE 29/10/2019 to 8/11/2019
GOVT;/PRIVATE INSTITUTIONS	Rs.150/-per Candidate	Rs.170/-per Candidate	Rs.300/-per Candidate

**NOTE: LAST DATE FOR ENROLLMENT OF 8<sup>th</sup> CLASS IS NOVEMBER 8, 2019.**

1. If an institution fails to submit enrollment forms up to 08/11/2019, a penalty @ Rs.05/- (Rupees Five) per day per student shall be charged up to last date of admission forms.
2. The heads of the institutions are advised to adopt the procedure of **online enrolment** through Board's website([www.bisekt.edu.pk/g8](http://www.bisekt.edu.pk/g8)) for 8<sup>th</sup> class regular students and submit along with requisite fee within due date to this office for confirmation physically ,otherwise fee shall be charged as per online system record. **Manual Enrolment return shall not be accepted. For any details/query contact 0333-9613171 or 0336-0620854**
3. The age limit for a candidate will be Thirteen (13) years on the commencement date of (8<sup>th</sup> Class) Middle Standard School (Annual) Examination,2020.
4. The Heads of the Institutions are directed to submit the following documents of migrated students from other boards within **fortnight** for enrollment to this office. If an institution is fails to provide the same, a penalty would be **imposed on the institution.**  
(A) **Original Migration Certificate**  
(B) **C/Signed copy of School Leaving Certificate.**  
(C) **Enrollment form/return along with reference letter duly signed by the head of institution concerned**  
(D) **Prescribed Fee.**
5. A student will not be admitted or enrolled until **Original School to School Migration Certificate and School Leaving Certificate** is submitted, in case of non provision of the above; the penalty will be imposed on the institution.
6. School to School Migration(Local Migration) shall not be allowed under any situation after December 31, 2019 till the declaration of annual Middle Standard School Examination Result 2020.
7. **All the students seeking migration are required to submit photocopy of School Leaving Certificate (S.L.C) along with prescribed form.**
8. **The Heads of the Institutions are advised never to sign migration form after due date i.e. December 31, 2019. In such situation board is authorized to refuse or take disciplinary action.**
9. **The Heads of the Institution are advised to deposit the enrollment fee for the session 2019-2020 in NBP branches within the jurisdiction of BISE Kohat.**
10. The Heads of Govt Institutions are advised to deposit annual renewal/extension fee for the session 2019-20 in NBP Branch within the jurisdiction of BISE, Kohat **while the Private Institutions shall renew/extend their registration with KPPSRA.**

**P.T.O.**

**RATES OF ANNUAL RENEWAL/AFFILIATION FEE**

S.No.	CATEGORY OF SCHOOL	ANNUAL RENEWAL FEE
1	Govt; Middle School	Rs.300/-
2	Govt; High School	Rs.300/-
3	Govt; Higher Secondary School/College	Rs.600/-
4	Private Middle School	Rs.3000/-
5	Private High School	Rs.5000/-
6	Private Higher Secondary School/College	Rs.7000/-

11. The Heads of the Institution are advised strictly to provide their Telephone/Cell No, full mailing address and E-mail address, if any, to this office for ready use.

**Note: The Last date on the gazetted holiday will be posted to the next working day.**

**Sd/-  
Chairman**

Copy to:

1. Principal Secretary to Chief Minister, Khyber Pakhtunkhwa Peshawar.
2. PS to Governor ,Khyber Pakhtunkhwa,Peshawar .
3. PS to Advisor to Chief Minister on E&SE, Khyber Pakhtunkhwa Peshawar.
4. Director, Elementary & Secondary Education Govt;, of Khyber Pakhtunkhwa.
5. Director DCTE, Khyber Pakhtunkhwa ,Abbottabad..
6. Director PITE, Khyber Pakhtunkhwa,Peshawar.
7. PS to Secretary, Higher Education Govt, of Khyber Pakhtunkhwa Peshawar.
8. PS to Special Secretary, Elementary & Secondary Education Govt, of Khyber Pakhtunkhwa Peshawar.
9. PS to Additional Secretary, Elementary & Secondary Education) Govt, of Khyber Pakhtunkhwa Peshawar.
10. PS to Deputy Secretary(Admin), Elementary & Secondary Education Govt, of Khyber Pakhtunkhwa Peshawar.
11. Managing Director ,Private Schools Regulatory Authority ,Khyber Pakhtunkhwa,Peshawar.
12. PS to Secretary, Elementary & Secondary Education Govt, of Khyber Pakhtunkhwa Peshawar.
13. The Chairmen, BISE Abbotabad, Bannu, D.I.Khan, Malakand, Mardan, Peshawar, Swat and BTE Peshawar.
14. All the DEO,s at District Kohat, Hangu, Karak, Kurram , Orakzai and TSD Darra adam Khel Kohat.
15. The Vice Chancellors, KUST Kohat, Khushal Khan Khattak University ,Karak.
16. P.S to Chairman , BISE Kohat for information
17. All Concerned.

**Secretary  
BISE, Kohat**