



PUNJAB BOARD OF TECHNICAL EDUCATION

21-A KASHMIR BLOCK, ALLAMA IQBAL TOWN, LAHORE.

Phone: 042-99260209

EXT: ,VOC(151)

Fax No: 042-37800255

DATE SHEET

COMPUTER OPERATOR

First Annual Examination , 2018

COMPUTER OPERATOR 1ST SEMESTER

DATE	DAY	TIME	SUBJECTS
11/07/2018	Wednesday	8:30 A.M	FE-I FUNCTIONAL ENGLISH-I
12/07/2018	Thursday	8:30 A.M	MSOFFICE-I MS-OFFICE-I (WORD,EXCEL)
13/07/2018	Friday	8:30 A.M	WE-I WORK ETHICS-I
14/07/2018	Saturday	8:30 A.M	BCOPH INTRODUCTION TO BASIC COMPUTER OPERATION & PERIPHERAL HARDWARE
16/07/2018	Monday	8:30 A.M	OS OPERATING SYSTEM
17/07/2018	Tuesday	8:30 A.M	OPROS OFFICE PROCEDURES

COMPUTER OPERATOR 2ND SEMESTER

DATE	DAY	TIME	SUBJECTS
11/07/2018	Wednesday	1:30 P.M	I&E-MAIL INTERNET & E-MAIL
12/07/2018	Thursday	1:30 P.M	BC BUSINESS COMMUNICATION
13/07/2018	Friday	2:30 P.M	FE-II FUNCTIONAL ENGLISH-II
14/07/2018	Saturday	1:30 P.M	MSOFFICE-II MS OFFICE-II (POWER POINT+ OUTLOOK + MS-ACCESS)
16/07/2018	Monday	1:30 P.M	WE-II WORK ETHICS-II
17/07/2018	Tuesday	1:30 P.M	NC NETWORKING CONCEPTS

Note:

- 1- The Practical Examination will be started w.e.f 18-07-2018
- 2- The grouping of the students will be done in consultation with the Principal concerned.
- 3- Viva will be conducted on 19-07-2018 to 20-07-2018
- 4- Paper should be opened according to the dates given in Datesheet
- 5- Local Holiday will not affect the examination schedule.
- 6- The Supervisory Staff is requested to open the question papers according to the Date & Time as given in the Date sheet. In case of Non-compliance, the Supervisory Staff will be held responsible for any consequences.

CONTROLLER OF EXAMINATIONS
PUNJAB BOARD OF TECHNICAL EDUCATION, LAHORE