



BOARD OF INTERMEDIATE & SECONDARY EDUCATION MARDAN

No.92 /Reg/Gen/BISEM

Date: 10-07-2018

NOTIFICATION

It is hereby notified for the general information of all concerned that the following schedule of online registration for Intermediate (1st Year) class for the Session 2018-19 is as under:-

DETAIL OF FEE	UPTO
With Normal Fee (Reg + Sports) (200 + 80) Total = Rs. 280/-	31/08/2018
With Late Fee Rs.100/= (280 + 100) Total = Rs. 380/-	14/09/2018
With Double Late Fee Rs. 200/= (280 + 200) Total = Rs. 480/-	28/09/2018

Note: - White background color photo (300x300) pixels must be included during on line registration on portal.

1. The Head of the institutions are advised to adopt procedure for **online registration** through portal system (**portal.bisemdn.edu.pk**) for 1st year class regular students and submit **landscape color print out of Final Report** along with requisite fee within due date to this office for due confirmation of fee payment against institution concerned, otherwise fee shall be charged as per notification. Excess amount more than the submitted cases of the Registration is neither refundable nor claimable for late Registration cases. **Portrait print out or manual registration return shall not be accepted.**
2. Late admission can however be allowed from 29/09/2018 to 29/10/2018 only in **really deserving cases** under the rules (Chapter No. XVI) item No. 03 of Board Calendar on on-line late admission form with necessary fee of Rs. 300/- Late Admission Form(s) shall be submitted to the Board Office upto 29/10/2018 after provisional admission of such students.
3. Late Admission(s) can not be taken on regular basis till the same is approved by the Chairman. If in his opinion the reason of the late admission is not cogent, he can reject such applications.
4. The Heads of the Institutions are required to make entry group wise and gender wise. Form "B" No / Father NIC No, Religion, Mobile Number and Signature of student are also required in the portal.
5. **Cancellation of Registration is not allowed.** Failed/ Absent science Student(s) and absent arts student(s) in HSSC (A) Examination 2018 with old Registration number i.e. 2017 only are allowed to appear as a regular candidate in the coming examination of HSSC (A) 2019.
6. The Heads of the Institutions are advised to submit the original migration certificate (s) and SSC DMC(s) copy/copies of student(s), migrating from other board(s) along with registration return for first year / 11th class registration to this office at the time of confirmation, if an institution fails to provide the same, their applications shall not be entertained.
7. The Heads of the Institutions are directed to submit the registration return with in due dates. The penalty shall be imposed on the institution in case of late submission of registration returns.
8. The Heads of the Institutions are advised to submit the original migration certificate(s) and SSC DMC(s) of other Board(s) migrating student(s) along with registration return for 1st year registration to this office after admission is / are confirmed, otherwise it would not be entertained.
9. College to college migration shall not be allowed in jurisdiction of this Board after 31/12/2018

10. The Head of Institutions are instructed to submit within 15 days, the following documents of those students migrated either in 1st Year or in 2nd Year, from other Boards for the registration to this office. If an Institution fails to provide the same, a penalty @ Rs. 20/- per head /per day would be charged.
- Verified SSC DMC for 1st year, verified HSSC Part-1 DMC for 2nd year from Board concerned.
 - Registration Return along with reference letter duly signed by Head of Institutions.
 - Original Migration Certificate, College Leaving Certificate and prescribed fee.
11. The Heads of the Institutions are directed to collect fee from the student(s) at the end of every month otherwise the complaint of the Head(s) of institution(s) regarding fee and other charges against the student(s) at the time of migration to other Institution/ Board shall not be entertained.
12. Fee shall be deposited vide ABL or UBL Branches in the jurisdiction of BISE, Mardan
13. Late admission cases will not be entertained after 29-10-2018 under any circumstances.
14. The Heads of the Institutions are advised to provide their Telephone / Cell No, full mailing address and E-mail address (if any) to this office for timely correspondence.
15. Covering Letter must be attached as mentioned on the last page of portal at Serial No. 5

Note. Depositing of Fee & submission of Registration returns both are required to reach this office within due date.

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DR. SHAUKAT HAYAT
(CHAIRMAN)

Copy for information to:

1. P.S to Minister for Education (E&SE), Khyber Pakhtunkhwa, Peshawar.
2. P.S to Secretary (E&SE) Deptt: Khyber Pakhtunkhwa, Peshawar.
3. Director Higher Education Khyber Pakhtunkhwa, Peshawar
4. Chairmen BISE Abbottabad, Bannu, D.I. Khan, Kohat, Malakand, Peshawar & Swat.
5. DEOs (E&SE) District Mardan, Nowshera & Swabi.
6. P.S to Chairman, BISE, Mardan.
7. All Section Officers BISE, Mardan.

SECRETARY