



(THEORY)

PART-I

DATE	DAY	TIME	SUBJECT	GROUP
14/12/2016	Wednesday	8:30 A.M	PRINCIPLES OF COMMERCE & MANAGEMENT	
15/12/2016	Thursday	8:30 A.M	COMPUTER APPLICATION TO BUSINESS-I	
16/12/2016	Friday	8:30 A.M	INFORMATION TECHNOLOGY	
17/12/2016	Saturday	8:30 A.M	FINANCIAL ACCOUNTING-I	
19/12/2016	Monday	8:30 A.M	ENGLISH LANGUAGE	
22/12/2016	Thursday	8:30 A.M	ETHICS (FOR NON-MUSLIM STUDENTS)	
			ISLAMIAT (FOR MUSLIM STUDENTS)	
23/12/2016	Friday	2:30 P.M	URDU LANGUAGE	
24/12/2016	Saturday	8:30 A.M	MATHEMATICS-I	
			STATISTICS	

(THEORY)

PART-II

DATE	DAY	TIME	SUBJECT	GROUP
14/12/2016	Wednesday	1:30 P.M	IMPORT & EXPORT PROCEDURE	
			HOTEL MANAGEMENT	
			SALESMANSHIP	
			SMALL BUSINESS MANAGEMENT	
			MATHEMATICS-II	
			COMMERCIAL GEOGRAPHY	
15/12/2016	Thursday	1:30 P.M	URDU	
16/12/2016	Friday	2:30 P.M	COMPUTER APPLICATION TO BUSINESS-II	
17/12/2016	Saturday	1:30 P.M	FINANCIAL ACCOUNTING-II	
			FUNDAMENTAL OF MARKETING	
19/12/2016	Monday	1:30 P.M	PAKISTAN STUDIES	
21/12/2016	Wednesday	8:30 A.M	ENGLISH	
24/12/2016	Saturday	1:30 P.M	ECONOMICS	

(PRACTICAL)

PART-II

DATE	DAY	TIME	SUBJECT	GROUP

DATE	DAY	TIME	SUBJECT	GROUP
26/12/2016	Monday	8:30 A.M	PROJECT	



PUNJAB BOARD OF TECHNICAL EDUCATION

21-A Kashmir Block, Allama Iqbal Town, Lahore

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DIPLOMA IN COMMERCE (PART-I & II), Second Annual Examination , 2016

(THEORY)

PART-I

DATE	DAY	TIME	SUBJECT	GROUP
14/12/2016	Wednesday	8:30 A.M	PRINCIPLES OF COMMERCE	
15/12/2016	Thursday	8:30 A.M	PRINCIPLES OF BANKING	
			ENGLISH SHORTHAND-I	
			URDU SHORTHAND-I	
16/12/2016	Friday	8:30 A.M	BUSINESS LT-I (THEORY)	
17/12/2016	Saturday	8:30 A.M	FINANCIAL ACCOUNTING-I	
19/12/2016	Monday	8:30 A.M	ENGLISH-I	
20/12/2016	Tuesday	8:30 A.M	CURRENCY & FINANCE	
			RISK INSURANCE	
			PRINCIPLES OF SALESMANSHIP	
22/12/2016	Thursday	8:30 A.M	ISLAMIC STUDIES	
			CIVICS FOR (NON MUSLIMS)	
23/12/2016	Friday	2:30 P.M	URDU-I	
24/12/2016	Saturday	8:30 A.M	INSURANCE PRACTICE-I	
			PRINCIPLES OF MARKETING	
			BUSINESS MATHEMATICS & STATISTICS	
27/12/2016	Tuesday	8:30 A.M	URDU TYPING	I
		8:30 A.M	ENGLISH TYPING	I
		1:30 P.M	URDU TYPING	II
		1:30 P.M	ENGLISH TYPING	II
28/12/2016	Wednesday	8:30 A.M	URDU TYPING	III
		8:30 A.M	ENGLISH TYPING	III
		1:30 P.M	URDU TYPING	IV
		1:30 P.M	ENGLISH TYPING	IV

(THEORY)

PART-II

DATE	DAY	TIME	SUBJECT	GROUP
14/12/2016	Wednesday	1:30 P.M	INSURANCE PRACTICE-II	
			ENTREPRENEURSHIP	
			COMPUTER BASED CORRESPONDANCE, OFFICE PRACTICE & PROCEDURES	
15/12/2016	Thursday	1:30 P.M	URDU-II	
16/12/2016	Friday	8:30 A.M	BUSINESS LT-I (THEORY)	
17/12/2016	Saturday	1:30 P.M	FINANCIAL ACCOUNTING-II	
19/12/2016	Monday	1:30 P.M	PAKISTAN STUDIES	
20/12/2016	Tuesday	1:30 P.M	BUSINESS ENVIRONMENT	
			E-BANKING	
			ADVERTISING	
			URDU SHORTHAND-II THEORY & SPEED	
			ENGLISH SHORTHAND-II THEORY & SPEED	
21/12/2016	Wednesday	8:30 A.M	APPLIED ACCOUNTING COMPUTER BASED	
			APPLIED ACCOUNTING MANUAL	
21/12/2016	Wednesday	8:30 A.M	ENGLISH-II	
22/12/2016	Thursday	1:30 P.M	COMMUNICATION SKILLS	
24/12/2016	Saturday	1:30 P.M	PRINCIPLES OF ECONOMICS	
26/12/2016	Monday	8:30 A.M	BUSINESS LT-II	



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DIPLOMA IN COMMERCE (PART-I & II), Second Annual Examination , 2016

(PRACTICAL)

PART-I

DATE	DAY	TIME	SUBJECT	GROUP
29/12/2016	Thursday	8:30 A.M	BUSINESS LT-I (PRACTICAL)	I
		9:30 A.M	BUSINESS LT-I (PRACTICAL)	II
		10:30 A.M	BUSINESS LT-I (PRACTICAL)	III
		11:30 A.M	BUSINESS LT-I (PRACTICAL)	IV
		12:30 P.M	BUSINESS LT-I (PRACTICAL)	V
		2:30 P.M	BUSINESS LT-I (PRACTICAL)	VI

(PRACTICAL)

PART-II

DATE	DAY	TIME	SUBJECT	GROUP
29/12/2016	Thursday	8:30 A.M	BUSINESS LT-I (PRACTICAL)	I
		9:30 A.M	BUSINESS LT-I (PRACTICAL)	II
		10:30 A.M	BUSINESS LT-I (PRACTICAL)	III
		11:30 A.M	BUSINESS LT-I (PRACTICAL)	IV
		12:30 P.M	BUSINESS LT-I (PRACTICAL)	V
		2:30 P.M	BUSINESS LT-I (PRACTICAL)	VI
30/12/2016	Friday	8:30 A.M	BUSINESS LT-II (PROJECT)	I
		10:15 A.M	BUSINESS LT-II (PROJECT)	II
		12:00 P.M	BUSINESS LT-II (PROJECT)	III
		2:30 P.M	BUSINESS LT-II (PROJECT)	IV

Result



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DIPLOMA IN HOTEL OPERATIONS (PART-I & II), Second Annual Examination , 2016

(THEORY)

PART-I

DATE	DAY	TIME	SUBJECT	GROUP
14/12/2016	Wednesday	8:30 A.M	COMPUTER FUNDAMENTALS	
15/12/2016	Thursday	8:30 A.M	ROOMS DIVISION (I)	
16/12/2016	Friday	8:30 A.M	PERSONALITY DEVELOPMENT	
17/12/2016	Saturday	8:30 A.M	FOOD & BEVERAGE DIVISION (I)	
19/12/2016	Monday	8:30 A.M	ENGLISH-I	
20/12/2016	Tuesday	8:30 A.M	THE LODGING & FOOD SERVICE INDUSTRY (I)	
22/12/2016	Thursday	8:30 A.M	ISLAMIC STUDIES	
			CIVICS FOR (NON MUSLIMS)	
23/12/2016	Friday	2:30 P.M	URDU-I	

(PRACTICAL)

PART-I

DATE	DAY	TIME	SUBJECT	GROUP
24/12/2016	Saturday	8:30 A.M	PERSONALITY DEVELOPMENT (PRACTICAL)	

(THEORY)

PART-II

DATE	DAY	TIME	SUBJECT	GROUP
14/12/2016	Wednesday	1:30 P.M	FOOD & BEVERAGE DIVISION (II)	
15/12/2016	Thursday	1:30 P.M	URDU-II	
16/12/2016	Friday	2:30 P.M	ROOMS DIVISION (II)	
17/12/2016	Saturday	1:30 P.M	THE LODGING & FOOD SERVICE INDUSTRY (I)	
19/12/2016	Monday	1:30 P.M	PAKISTAN STUDIES	
21/12/2016	Wednesday	8:30 A.M	ENGLISH-II	

(PRACTICAL)

PART-II

DATE	DAY	TIME	SUBJECT	GROUP
24/12/2016	Saturday	1:30 P.M	FOOD & BEVERAGE DIVISION (II) (PRACTICAL)	



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IMPORTANT INSTRUCTIONS

NOTE:- Please read the following instructions carefully to avoid any complication.

- 1- The candidates of D.COM Part-I & Part-II BIT (Practical), DHO (Practical) and DBA (Project) will be conducted in appropriate labs of the concerned institute. The candidates will be divided into groups according to the available facilities; each group will consist of at least 25 students. Each set of question papers will be used according to the date and time given in the date sheet. The Principle should ensure the availability of computers /facilities accordingly.
- 2- For the examination of English/ Urdu Typewriting the students will be divided into groups according to the Typewriters available. Each group will consist of minimum 20 students. Each set of question papers will be used according to the date sheet. It may be ensured that before the distribution of objective type portion (part -I) the Typewriting Machines should be kept away from the students or the examination of this part of paper should be conducted in a room where there is no Typing Machine. Centre Superintendent, Deputy Superintendent and Distributing Inspector of the examination centre will perform this duty at the different institutes to which the students belong or as per direction of conduct section - I PBTE.
- 3- In case the number of candidates in English / Urdu shorthand part-I & Part-II (speed) is more than 50, they will be divided into two groups. Shorthand dictation will be delivered to both groups in separate rooms by two different teachers of the concerned institute at the examination centre and payment will be made as per Board's Rules by the Centre Superintendent at the spot @ RS 300 per group dictation / per teacher.
- 4- The Principal or his nominee will perform his duty as Resident Inspector during the Typing /BIT practical examination. The practical Question papers will be kept under the safe custody of Principal/ Resident Inspector.
- 5- The students of D.COM (Part-II) those who are appearing in BIT-I (Office Secretarial Practice Group) will take the practical examination along with the students of D.COM (PART-I) as per schedule/ date sheet and when informed / grouped by the Principal.
- 6- Local Holiday will not affect the examination.
- 7- The original attendance chart / memo of theory exam may be sent to Deputy Controller Conduct.
- 8- A copy of attendance Chart / memo of theory exam attached with the solved Answer books bundle and practical attendance chart along with practical award lists may be sent to Chief Secrecy Officer of the PBTE Lahore.

Attention :

The supervisory staff is requested to open the question papers according to the date & time as given in the date sheet. In case of non compliance the supervisory staff and Distributing Inspector/Resident Inspector will be held responsible for the consequences.

c.c to:

1. Web Administrator PBTE, to please upload the date sheet on the Board's Website www.pbte.edu.pk.
2. P.R.O. PBTE, to please publish it in the Print & Electronic Media/News Item.

CONTROLLER OF EXAMINATIONS
PUNJAB BOARD OF TECHNICAL EDUCATION
LAHORE