



PUNJAB BOARD OF TECHNICAL EDUCATION

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DATE SHEET

COMPUTER OPERATOR

Second Annual Examination , 2016

COMPUTER OPERATOR 1ST SEMESTER

DATE	DAY	TIME	SUBJECTS
28/12/2016	Wednesday	8:30 A.M	FE-I FUNCTIONAL ENGLISH-I
29/12/2016	Thursday	8:30 A.M	MISOFFICE-I MS-OFFICE-I (WORD,EXCEL)
30/12/2016	Friday	8:30 A.M	WE-I WORK ETHICS-I
31/12/2016	Saturday	8:30 A.M	BCOPH INTRODUCTION TO BASIC COMPUTER OPERATION & PERIPHERAL HARDWARE
02/01/2017	Monday	8:30 A.M	OS OPERATING SYSTEM
03/01/2017	Tuesday	8:30 A.M	OPROS OFFICE PROCEDURES

COMPUTER OPERATOR 2ND SEMESTER

DATE	DAY	TIME	SUBJECTS
28/12/2016	Wednesday	1:30 P.M	I&E-MAIL INTERNET & E-MAIL
29/12/2016	Thursday	1:30 P.M	BC BUSINESS COMMUNICATION
30/12/2016	Friday	2:30 P.M	FE-II FUNCTIONAL ENGLISH-II
31/12/2016	Saturday	1:30 P.M	MISOFFICE-II MS OFFICE-II (POWER POINT+ OUTLOOK. + MS-ACCESS)
02/01/2017	Monday	1:30 P.M	WE-II WORK ETHICS-II
03/01/2017	Tuesday	1:30 P.M	NC NETWORKING CONCEPTS

Note:

- 1- The Practical Examination will be started w.e.f 04-01-2017
- 2- The grouping of the students will be done in consultation with the Principal concerned.
- 3- Viva will be conducted on 05-01-2017 to 07-01-2017
- 4- Paper should be opened according to the dates given in Datesheet
- 5- Local Holiday will not affect the examination schedule.
- 6- The Supervisory Staff is requested to open the question papers according to the Date & Time as given in the Date sheet. In case of Non-compliance, the Supervisory Staff will be held responsible for any consequences.

CONTROLLER OF EXAMINATIONS
PUNJAB BOARD OF TECHNICAL EDUCATION, LAHORE